

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council

Held on Wednesday 22nd May 2019 at 7.00pm in the Village Hall

Present: Councillors: John Hulse (Chair), Hugh Farey, Geoff Hancock, Massie Piggott, Carolyne Gwynn

In attendance: Ward Cllr John Harrington, Vicky Hancock, Clerk

1. Election of Chairman 2019-20

1.1 Cllr John Hulse was nominated for Chairman by Cllr Farey and seconded by Cllr Piggott and was elected unanimously.

1.2 Cllr Hulse signed Declaration of Acceptance of Office and the Clerk countersigned.

2. Election of Vice Chairman 2019-20

Cllr Massie Piggott was nominated for Vice Chairman by Cllr Hulse and seconded by Cllr Gwynn and was elected unanimously.

3. To receive apologies for absence: Cllr Jones, Cllr Sayce

4. To receive Declarations of interest and written requests for dispensation: None received. Councillors updated their Notice of Registerable Interests and completed and signed their Acceptance of Office forms.

5. Open Session

5.1 The Chairman welcomed Ward Cllr John Harrington to the meeting and the Councillors introduced themselves. He gave a brief overview of a coalition administration of Herefordshire Council and explained that the Leader, Chair and Vice Chair and would be elected and Committee Chairs appointed on Friday 24th May.

5.2 No local residents in attendance but the Clerk had received a query from a local resident regarding a planning application. There is concern that the defined plot for the new build is increasing the size of the curtilage. Clerk to contact Herefordshire Council Planning for advice. Cllr Hancock requested dog-fouling notices as there has been a heightened incidence of this on the pavements along the A44. Clerk to contact BBLP.

6. To consider the minutes of the previous meeting...

6.1 Annual Parish Meeting 23rd April 2019

It was RESOLVED to adopt the minutes and they were signed by the Chairman.

6.2 Parish Council Meeting 23rd April 2019

It was RESOLVED to adopt the minutes and they were signed by the Chairman.

7. Procedures

7.1 Having been previously circulated for comment it was AGREED to adopt the Herefordshire Code of Conduct.

7.2 The list of Annual Subscriptions was reviewed and there being no comment it was RESOLVED to accept these for 2019-20.

7.3 Review Asset Register. It was agreed that the road planings kept at Horsnett should be added to the register. It was estimated there was 1 tonne remaining. Clerk to update the Asset Register otherwise all other assets accepted as accurate.

7.4 Cheque Signatories The four bank signatories for cheques are currently Cllrs Gwynn, Hancock, Sayce and Hulse. It was AGREED these were to remain signatories.

7.5 The Standing Orders had been circulated and reviewed and it was RESOLVED to adopt these for 2019-20.

8. Budget monitoring The Clerk shared the May budget monitoring. There being no questions Cllr

Hulse signed it as an accurate record.

9. Finance

9.1 The Clerk shared the latest bank statement to 30th April 2019. Balance brought forward £7952.22. The balance at 1st May 2019 £10253.62. Agreed and signed by Cllr Farey.

9.2 Clerk distributed the Bank Control Account from April 1st 2019 – 1st May 2019 which detailed payments and receipts to date. Balance less outstanding cheques £9953.62. Noted and signed by Cllr Farey as an accurate record.

9.3 It was RESOLVED to agree the following payments:

9.3.1 Orphan's Press leaflets £88.00

9.3.2 Clerk's salary and note assessment report re: workplace pension

9.3.3 Clerk's expenses. Mileage & Parking £18.30

9.3.4 BBLP SID April deployment £267.60

9.3.5 Annual Payment Parish Online £36.00

9.4 It was RESOLVED to agree 8 hours overtime payment to Clerk for Neighbourhood Plan Work.

10. Planning:

10.1 P191415/F Manor Farm Bredenbury 3 no. proposed livestock and machinery tracks. The Council supported the application.

10.2 P190735/F The Clerk informed the Council that planning had been determined on Westington Works Hatfield.

11. Neighbourhood Plan: Cllr Hulse gave a brief update on reaching Regulation 14 which is the consultation period for the draft plan. He noted that we had approximately 32 attendees at the drop-in session on May 11th which enabled residents to ask questions, make comment and to speak with the Steering Group on the draft Regulation 14 and the policies encompassed in the Plan. He reiterated the availability of hard copies of the document and the importance of residents commenting on the Plan by 21st June.

A new round of Grant Applications for supporting NP work has just opened for 2019 -2020. It was AGREED that the Clerk should apply for an additional grant to complete the outstanding work on the Neighbourhood Plan.

12. Correspondence: Cllr Hulse read the responses to resident regarding Bredenbury Court Licensing, which explained the opportunity for the resident to contact licensing directly and make representation. He outlined the visit made by Councillors to the venue and the work they have done to limit any sound disturbance to local residents.

Response to a local resident regarding the hunting latch on a bridleway and gates. The landowner has agreed to repair and replace the latch. The FPO will check out the other two gates.

Response to resident regarding pedestrian use and cycling along the A44. It was reiterated that the Council are in communication with BBLP to make further attempts to clear the roadside pavements.

There has been no further correspondence.

13. Road Safety

13.1 Ward Cllr Harrington asked for more details of the work the Council had been doing to improve road safety in and around the village and the discussions with BBLP regarding replacement of the road markings. Clerk to send details.

13.2 School sign. The re-siting of the school sign is still ongoing. BBLP are revisiting the original site which is much better.

13.3 Road Planings are stored at Horsnett.

13.4 Cycling – dealt with in correspondence

13.5 SID Data for April distributed. The Clerk told Councillors that the May deployment did not happen as we would not have had a full month's data. Therefore, the next deployment should be in June.

14. Footpaths

14.1 Bridleways dealt with under correspondence

14.2 Stile Great Wacton Farm. The Footpath Officer is to revisit the landowner and discuss the erection of the stile which has been delivered.

15. Overgrown garden – Concern has been raised regarding an overgrown garden in Valley View. Residents have been very concerned about the state of both the front garden and the back garden as the fence onto the A44 has now collapsed. The Clerk has contacted Herefordshire Council for advice and is still awaiting response.

16. Litter Pick – There was some discussion regarding organising a litter pick along the pavements. BBLP have clean-up kits available for loan. It was recognised that this could not be a community event because of the busy A44 but a small group with ample management and visibility could be a possibility. Ward Cllr Harrington suggested contacting Hereford Community Clean-up Group. Clerk to contact.

17. Matters for the next meeting None raised

18. To consider dates for the next meetings:

Wednesday 26th June @ 7pm

Wednesday 31st July @ 7pm

The Chair advised Councillors that there would not be a need for an August meeting unless urgent business came up. In which case an extra-ordinary meeting would be called.

The meeting closed at 8.36pm