

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 26th February 2020 at 7.00pm in the Village Hall

Present: Councillors: John Hulse (Chair), Pete Jones, Massie Piggott, Carolyne Gwynn, Hugh Farey, Geoff Hancock

In attendance: Clerk Vicky Hancock

1. **Apologies for absence:** Ward Councillor Harrington
2. **Declarations of interest and written requests for dispensation:** Cllr Hancock declared an interest in items 7.4.2, 7.4.3 and signed the book accordingly.
3. The Chair received two items from Ward Cllr. Harrington for update.
 - 3.1 Confirmation that the TRO for Harp Lane is now 5th in the ranking
 - 3.2 He will be checking the guidance on Section 106 and Public Works Loans
4. **To consider the minutes of the previous meeting.**

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It was **RESOLVED** to adopt the minutes and they were signed by the Chairman.
5. **Planning.**
 - 5.1 P200143/O Westington Court Bungalow, Hampton Wafre, Docklow, Leominster HR6 OSL -
To remove the Agricultural Occupancy Condition

With reference to the Planning Statement attached to the application the councillors felt that the removal of the agricultural occupancy requirement appears to be directly in contradiction to the Herefordshire Core Strategy in that the marketing of the property has not been adequate. A number of local farmers in the locality had not received the letter asking if there was an agricultural property requirement in the area.

Bredenbury Group Parish Council would like to propose that the property be correctly advertised through the farming and local press for a period of six months and that in the event that there is no qualifying applicant that the property be advertised for sale to local residents in compliance with Bredenbury, Wacton and Grendon Bishop Neighbourhood Plan. The council also questioned the statement that the agricultural occupancy condition had not been complied with for 25 years.

Therefore the Council agreed to object to this application.
6. **Budget Monitoring.**
 - 6.1 The Clerk shared the February budget monitoring sheet. There being no questions the monitoring was noted and signed by Cllr Hulse as an accurate record.
 - 6.2 The Clerk shared the February Neighbourhood Plan budget monitoring. It was noted that the remainder of the NP Grant would need to be spent by 31st March. There being no questions the monitoring was noted and signed by Cllr Hulse as an accurate record
7. **Finance** As agreed in the Financial Regs Cllr Pete Jones was appointed to sign the following-
 - 7.1 The Clerk shared the bank statement to 31st January 2020. Balance brought forward £9487.46. The balance at 31st January 2020 £9691.03. Agreed and signed by Cllr Jones.
 - 7.2 Clerk distributed the Bank Control Account to 31st January 2020 which detailed payments and receipts to date. Balance less outstanding cheques £9691.03. Noted and signed by Cllr Jones as an accurate record.
 - 7.3 A payment of £300.00 to I C Culley for NP Consultancy was APPROVED.

7.4 It was **RESOLVED** to agree the following payments:

- 7.4.1 HALC Affiliation Fee/Subscription/ NALC Subscription 2020/2021 £386.81
- 7.4.2 Clerk's February salary and note assessment report re: Work Place Pension
- 7.4.3 Replacement laptop £403.96 (Clerk reimbursement)

7.5 Clerk shared the confirmation of monies received from laptop insurance claim £319.97. The clerk informed councillors the asset register has been updated to write-off the Asus Vivobook and the Lenovo V130 has been added. Cllr Hulse signed the updated register.

8. HALC Training Feedback Cllr Jones

'Highway Patrol' Training attended by Cllr Piggott & Cllr Jones.

- PC can add named volunteers to insurance policy for organised community events such as litter picking
- Drainage & ditches issues. If Herefordshire Council put these in in the first place they are responsible for clearing them. It was recommended to have a Parish Plan with these marked on. (Cllr Farey to compile this). Documentation and photographic evidence important
- Section 106 payments – if awaiting these put request in to Herefordshire Council
- Important to report any highway incidents to the police to ensure a record is kept
- Encourage residents to use the reporting page on Herefordshire Council website if they have a complaint regarding highways

9. Transfer of domain name

After the problems with Easyspace and hosting .gov email addresses we have now transferred to CloudNext. There were 11 Parish Councils who were affected by this and Lynda Wilcox re-registered with another provider. The email address is now up and running, however, this has caused a great deal of angst and inconvenience. Clerk to ask advice in retrieving the email history and address book.

10. Neighbourhood Plan Update Cllr Hulse

- Councillors were informed that the draft examiner's report had been presented to the Steering Group
- There were few modifications to be made, the examiner commented that the plan was well written with a high standard of clarity
- The Steering Group accepted the changes with one minor amendment in the interest of clarity
- Herefordshire Council have confirmed they will adapt the SRA and SEA based on the examiner's report and draft a decision statement and a date for referendum

The Parish Council was requested on behalf of the Steering Group to adopt the plan. The Parish Council **RESOLVED** to adopt the plan subject to the examiner's report and its content. Cllr Hulse requested thanks to the Steering Group is minuted. He thanked the Steering Group for their engagement, hard work, professionalism and collaboration in bringing the plan to fruition.

11. Smartwater Scheme

Cllr Hulse informed councillors that we now had 73.3% of the parish signed up for the scheme; Councilors were encouraged to contact their outstanding households by the first week in March.

12. Road Safety

- 12.1 Harp Lane TRO already discussed
- 12.2 Dragon's teeth and some red patches had been reinstated, however there were still some red patches missing. It was felt that with the current flooding emergencies that we would not contact BBLP in the immediate future

12.3 Wacton Lane and Harp Lane have suffered surface damage from the rainfall and many of the patches have broken down. To photograph and report through the website.

12.4 Warning signage- there has been concern about the safety of horse riders on Wacton Lane and Rowden Lane. It was put to council that it would be sensible to supply 'Caution horse and riders' signage to provide a calming effect on the lanes. Cllr Piggott also recommended looking at Farm Vehicles signage. It was resolved to investigate costs.

13. Correspondence

- HALC Information Corner
- VE & VJ Celebrations timetable

14. Matters for the next meeting:

- Neighbourhood Plan referendum
- Community Resilience
- Green Initiative – recycling
- IT issues
- VAT refund
- Parish Council Summit 2nd April Shire Hall
- TRO Harp Lane update
- Smartwater Update
- Review Equal Opportunities Policy
- Review Risk Management Policies

15. Dates for the next meetings:

Wednesday 25th March 2020

Wednesday 29th April Annual Parish Meeting followed by scheduled meeting 6.30pm

The meeting closed at 8.17pm