

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 29th July 2020 at 7.00pm via GoToMeeting online

Present: Councillors: John Hulse (Chair), Hugh Farey, Carolyn Gwynn, Geoff Hancock, Pete Jones, Sam Sayce, Massie Piggott,

In attendance: Ward Councillor John Harrington, Clerk Vicky Hancock

1. **Apologies for absence:** None
2. **Declarations of interest and written requests for dispensation:** Cllr Hancock declared an interest in item 6.4.1 and signed the book accordingly.
3. **Open Session**
 - 3.1 No local residents in attendance
 - 3.2 Report from Ward Cllr John Harrington
 - Covid update 124 deaths latest figures. HC continuing to supply care homes with PPE to ensure they remain infection free. Outbreak at Mathon Farm handled with support of Public Health England. All workers traced. Random testing at other farms to be undertaken.
 - Full council meeting to be held because the flood relief money for the roads has not been forthcoming from government. Waiting for capital funds to improve drainage. To ask HC if they should use the reserves or borrow to get work completed.
 - Emergency active travel measures have been implemented in Hereford but there will be adjustments and reviews as the scheme beds in. Bromyard and Leominster to be implemented in the coming week.
4. **To consider the minutes of the previous meeting.**

Parish Council Meeting... 24th June 2020. It was RESOLVED to adopt the minutes and to be signed by the chairman in accordance with social distancing.
5. **Budget Monitoring**
 - 5.1 The Clerk shared the June budget monitoring sheet. The Chair noted that there was £1000 under a contingency budget heading which could be vired if necessary. There being no questions the monitoring was noted and to be signed by Cllr Hulse in accordance with social distancing.
6. **Finance**
 - 6.1 The Clerk shared the bank statement to 30th June 2020. Balance brought forward £11307.51. The balance at 30th June 2020 £10476.83. Noted and to be signed by Cllr Hulse in accordance with social distancing.
 - 6.2 Clerk shared the Bank Control Account to 30th June 2020 which detailed payments and receipts to date. Receipts £90.00. There being no outstanding cheques balance £10476.83. Noted and to be signed by Cllr Hulse in accordance with social distancing.
 - 6.3 Payment already made noted:
 - 6.3.1 Autela Payroll Services 1ST Quarter £46.73
 - 6.4 It was RESOLVED to agree the following payment:
 - 6.4.1 Clerk's July Salary

7. **Financial year 2019/20** The Clerk had received notification of exempt status from PKF Littlejohn
8. **Insurance renewal 2020/21**
The Clerk shared the renewal cost and schedule for CAS Parish Protect Services. Communication with this company has been really swift and the service has been excellent. Councillors RESOLVED to agree renewal and also take advantage of the 3 year LTA at £161.42. Clerk to action this.
9. **Locality Steward walk** –Cllrs Hulse and Hancock and the Clerk met with Colin Smith on 7th July for a parish walk. Colin noted the gullies that needed clearing and also the two deteriorated patches on the East bound A44 to the West of the village. There is an issue with water coursing down the lane from the properties towards Laurel Bank when there is heavy rainfall but Colin said this wasn't a council issue as it was a private access. The Clerk has made two referrals and is still waiting for response from Herefordshire Council drainage team regarding the problem with the pipework outside St Andrews which has tree roots growing through and obstructing the outfall. Clerk to keep chasing this up.
10. **Footpath Officer Report** Cllr Farey shared a map and a footpath report with councillors prior to the meeting. 3 points marked 'x' on the map will need to be fixed. These to be looked at when Lengthsman scheme discussed. Councillors thanked Cllr Farey for his work.
11. **Lengthsman scheme** Cllr Harrington has asked BBLP to let people register for the scheme during the year rather than only at the beginning of the financial year. There is a plan to be completed and sent to BBLP. It seems that our Lengthsman would be used for reactive work to address issues as and when they occur, as pointed out in the footpath report, rather than planned schedule of works which would not be needed. Cllr Jones reiterated it was the responsibility of the landowner to ensure that paths and rights of way were maintained. Clerk to investigate whether there would be any mileage in joining with a neighbouring parish council. A small working group to meet to discuss and draw up documents for the scheme. Cllrs Hulse, Jones and Piggott to participate.
12. **Planning** Cllr Hulse report on planning overview course delivered by HALC. Cllrs have already received a hard copy of report. Cllr Hulse asked Cllr Harrington for clarity over housing supply. As the bypass was not going ahead if housing requirement was no longer possible would outlying parishes have a revised housing target? Cllr Harrington reiterated that everything in the core strategy can be delivered irrespective of a bypass and therefore there is no risk. It was also suggested that parishes should have a 'wish list' for expenditure for any Section 106 or CIL money that may become available. There will be a portal available soon where Parish Councils can see what money is there for their area. Good practice to have areas identified if money becomes available. Planning pre-applications are seen as a private meeting between planners and developers. Cllr Hulse asked if where a NDP in place it would seem sensible to include someone from the Parish Council who would have intimate knowledge of the Policies. HALC to ask the question. Cllr Hulse said it was an informative meeting.
13. **Parish Council Summit**
A brief report from the Clerk on the Parish Council Summit held via Zoom and had 109 attendees. The main focus was the response to Covid-19 and looking at good practice. HC had received a good response to their questionnaire which showed that 6750 residents had been supported and over 3000 volunteers providing support. 2nd Item was the Karen Knight Director of Public Health for Herefordshire, talking about the Covid-19 outbreak on a farm in Mathon and how the council dealt with it. She was clearly stressing they were expecting a

second spike in the autumn and Parish Councils and volunteers should remain alert to this fact. Clerk to forward slides from the meeting to Councillors.

14. Road safety

14.1 TRO Update in Harp Lane still sitting at number five on the priority list. New Head of School coming to Bredenbury in September and we are still struggling to get something done outside the school to make it safer for children and parents. Ward Cllr JH to follow this up again.

14.2 **Warning signage** for Wacton Lane and Rowden Lane. Both lanes have commercial horse riding businesses as well as leisure riders. Looking at horse and rider signs, Wacton Lane only needs one sign as it is a 'no through' road. Rowden Lane will need two signs. The decision to cost 'no footway' signs will be on hold. The current sign on Rowden Lane is sited just outside our parish boundary in Bromyard and Winslow.

14.3 **A44 traffic data** – Clerk noted that on a parish walk with the Locality Steward a question was asked regarding a grid in the road on the A44. The response from Herefordshire Council is as follows, 'Automatic Traffic Counters (ATCs) which records traffic 365 days of the year using induction loops set within the carriageway. We've had this particular site installed since 2003 and it can provide traffic volumes, vehicle classifications and speed data'. We requested data although the loops have not been working since August 2019 and received speed data from March-July 2019. This indicates that 85% of traffic was recorded as travelling within or below 40mph. The Clerk has requested volume and classification data.

Regarding speed through the village Cllr Harrington said the Safety Camera Partnership is available but difficult to get out to villages. Cllr Harrington asked about getting a Community Speed Camera Action Group. As an active community he thought this could be a way forward. Ward Cllr Harrington to contact Simon Hobbs for details of this scheme.

15. Worcester Bromyard Greenway The Chair reported that as recommended by the parish Council owners who have the redundant railway on their land have received communication from Mr Fisher asking for their views regarding the re-opening of the railway line. All the landowners have now written to Mr Fisher and expressed their views on health and safety, biosecurity issues, the use of the line for heavy farm machinery and the worry of dogs carrying neospora to the dairy farms and dogs off leads. They have said the land is in private ownership and they don't wish this to change. Ward Cllr Harrington agreed to write to Mr Fisher to explain that for reasons cited in the minutes he should look elsewhere for options to locate the proposed greenway.

16. Correspondence Response received from Rowden House School regarding request to remind staff on shift change about safe driving on Rowden Lane.

Cllr Piggott reported back in his capacity as a Trustee for the Kyre Hospital Trust that cottage number 1 recently became vacant. They received 6 applications and have allocated it to a new resident. The Trust has refurbished the cottage and Cllr Piggott to send images across so we are able to see the work and gain an understanding of this scheme.

17. Matters for the next meeting:

Report back on actions that have been taken from this meeting.

Cllr Farey to present parish maps

18. Dates for the next meetings:

Wednesday 26th August

Wednesday 30th September

The meeting closed at 8.35pm