

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 26th August 2020 at 7.00pm via GoToMeeting online

Present: Councillors: John Hulse (Chair), Hugh Farey, Carolyne Gwynn, Geoff Hancock, Pete Jones, Sam Sayce,

In attendance: Ward Councillor John Harrington, Clerk Vicky Hancock

1. **Apologies for absence:** Massie Piggott
2. **Declarations of interest and written requests for dispensation:** Cllr Hancock declared an interest in item 6.4.3 and signed the book accordingly.
3. **Open Session**
 - 3.1 No local residents in attendance but we received a communication from a local resident regarding the heavy farm traffic on Harp Lane. This resident has lived on the lane for 18 years and has noticed the increasing incidence of large farm vehicles on the lane. He feels unable to walk on the lane safely and has reported that recently he had to throw himself into the hedge as a farm vehicle passed within inches of his face and was very shaken by this incident. He also reported the bank outside his residence has been eroded away as the lane has widened. He has put stakes on the bank but these are frequently mown down by heavy vehicles. He has requested the warning posts to be installed as they are outside the adjacent houses. Cllr Hulse has responded to this letter on behalf of the council outlining the work that we are doing to try and ensure the lane is safer for residents, the school and riders. The Clerk has contacted BBLP to ask about the warning posts and the installation of these. Cllr Hulse recognised that agricultural vehicles are a necessary part of our community but would encourage all landowners/contractors to reinforce the need to respect residential areas and drive accordingly.
 - 3.2 Report from Ward Cllr John Harrington
 - School transport been an issue for schools reopening. HC have laid on additional buses. Asked all contractors to ensure buses are equipped with hand sanitisers and pupils encouraged to wear masks. Additional buses are being used to take the pressure off the commercial bus services.
 - Emergency active travel measures have been in place some more successful than others. Some have already been reviewed and changes made.
 - BBLP subject to a value for money exercise with results to come into the public domain shortly
 - Callum Best has been chased regarding the TRO on Harp Lane. We are number 1 reserve and not on this year's list. Additional money to be put into the Annual Plan which will help with the completion of some longstanding schemes such as TROs.
 - The issue of pollution in the river is critical and discussions are going ahead with neighbouring councils but the moratorium on building development is still in place.
 - Ward Cllr Harrington asked to comment on Item 9 planning: Amendments to existing planning legislation that threshold to trigger Section106 and affordable housing in a development be raised from 10 to 40 homes. Proposed new

legislation will make core strategies less comprehensive will take responsibilities to central government and little say locally. HC to make a formal response once the detail has been understood. NDP could become more prominent as there will be little in the core strategy.

- Cllr Hulse proposed the Neighbourhood Plan Steering Group review the documents and make recommendations to the council for responding to the consultation. Proposal accepted to ask steering group to review documents. (Item 9 covered)
- Ward Cllr Harrington left the meeting at 7.27pm

4. To consider the minutes of the previous meeting.

Parish Council Meeting... 29th July 2020. It was RESOLVED to adopt the minutes and to be signed by the chairman in accordance with social distancing.

5. Budget Monitoring

5.1 The Clerk shared the July budget monitoring sheet. Little expenditure during this period and the budget variance still stands at -30.98%. To be signed by Cllr Hulse in accordance with social distancing.

6. Finance

6.1 The Clerk shared the bank statement to 31st July 2020. Balance brought forward £10476.83. The balance at 31st July 2020 £10089.76. Noted and to be signed by Cllr Hulse in accordance with social distancing.

6.2 Clerk shared the Bank Control Account to 31st July 2020 which detailed payments and receipts to date. There being no outstanding cheques balance £10089.76. Noted and to be signed by Cllr Hulse in accordance with social distancing. Cllr Jones requested the circulation of financial documents prior to the meeting.

6.3 Payment already made noted:

6.3.1 CAS Business Services insurance renewal 2020/21

6.4 It was RESOLVED to agree the following payments:

6.4.1 HALC website hosting Sept20-Aug21 £60.00

6.4.2 Laser Print cartridges J Hulse £186.46

6.4.3 Clerk's August Salary and assessment on Work Place Pension

6.5 Workplace Pension Arrangement notification to be completed by November 2020. No change

7. Footpath Officer Cllr Farey shared the address identification and accompanying maps to help councillors understand where all properties are within the parish. It will be a useful document for doing any leaflet drops. Cllr Hulse asked if it could also be reorganised to show the location. It can be updated as new properties are built in the parish. A note of thanks to Cllr Farey for the hard work in producing this valuable document.

8. Lengthsman Scheme Steering Group met on 17.08.20 to discuss the scheme. After discussion Cllr Jones was asked to put together a draft maintenance plan to present to councillors. Cllr Jones guided us through the plan outlining the objectives and including the NP vision statement. The next section includes works which we would want the lengthsman to undertake for PROW as and when required. The template requires performance measures to be completed. To include response time, completion time, quality and H & S. Cllr Hulse requested response and completion times should read 'working days'. Cllr Jones explained the next section on lengthsman specified activities. Additional discussion regarding the clearing of weeds on the kerbside. Will need to check this with BBLP. We need to add a budget amount onto the plan. It was agreed to put £500. Cllr Jones to make slight

adjustments and Clerk to send the updated document to BBLP. Thanks to Cllr Jones for his input.

- 9. Consultation on changes to planning** most of this had been covered in Item 3.2. Cllr Hulse asked if council would agree to ask our NP consultant Ian Culley for his input with the NP steering group. It was agreed that we approach Ian for his advice on our response. There would be some funding residue from the grant which could be used.

10. Road Safety

10.1 TRO Covered in Item 3.2

10.2 Warning signage – feedback from Ray Wallace BBLP with a document outlining what the signs needed for the horse and rider. He gave a ‘ballpark’ figure of £1200 as the installation in the three locations we need traffic management. It was agreed that the Clerk complete a ‘Community Commissioning’ request to obtain a formal quotation for the installation of 3 signs.

- 11. Correspondence** A card from Lady Darnley to thanking communities and parish councils for their response during the Covid-19 Pandemic

A letter from Ministry of Houses, Communities and Local Government thanking Parish Councils for maintaining their meetings and recommending that where meetings can take place digitally they should continue to do so.

12. To raise matters for the next meeting :

Lengthsman scheme

Report back from NP Steering Group

Community commissioning quotation

Budget setting 21/22 working group

13. Dates for the next meetings:

Wednesday 30th September

Wednesday 28th October

The meeting closed at 8.09pm