

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 30th September 2020 at 7.00pm via GoToMeeting online

Present: Councillors: John Hulse (Chair), Hugh Farey, Carolyne Gwynn, Geoff Hancock, Pete Jones, Massie Piggott

In attendance: Ward Councillor John Harrington, Clerk Vicky Hancock

1. **Apologies for absence:** Sam Sayce
2. **Declarations of interest and written requests for dispensation:** Cllr Hancock declared an interest in items 6.3.1 and 6.4 and signed the book accordingly.
3. **Open Session**
 - 3.1 No local residents in attendance but Cllr Hulse had received contact from several residents regarding a planning application for prior approval for an agricultural building. There is some concern that they are unable to make any representation. Cllr Harrington said that Council can ask for additional information if they get prior notification.
 - 3.2 Report from Ward Cllr John Harrington
 - Covid-19 cases increasing although this could be due to the additional testing being undertaken. 128 deaths in care homes and hospital. Testing continuing at Merton Meadow
 - Active travel measures still being monitored
 - HC have responded to the White Paper and changes to the existing planning rules. The planning changes do not take note of the rurality of Herefordshire and is very 'urban centric'.
 - BBLP 'value for money' review completed. First review since 2013. Auditors PWC and SWBP agree the contract is fine but Herefordshire Council not handling contract properly in some case. There are changes to be implemented. Suggesting an additional Locality Steward to be brought in with a focus on PROW.
 - Planning Department to be reviewed
 - TRO our paperwork to be sent to ADL Bristol which progresses TROs and will contact us for consultation
4. **To consider the minutes of the previous meeting.**

Parish Council Meeting... 26th August 2020. It was RESOLVED to adopt the minutes and to be signed by the chairman in accordance with social distancing.
5. **Budget Monitoring**
 - 5.1 The Clerk shared the September budget monitoring sheet. Little expenditure during this period and the budget variance still stands at -30.98%. To be signed by Cllr Hulse in accordance with social distancing.
6. **Finance**
 - 6.1 The Clerk shared the bank statement to 31st August 2020. Balance brought forward £10089.76. The balance at 31st August 2020 £9928.34. Noted and to be signed by Cllr Hulse in accordance with social distancing.
 - 6.2 Clerk shared the Bank Control Account to 31st August 2020 which detailed payments and receipts to date. Closing balance £10089.76. Balance less outstanding cheques £9341.54. Noted and to be signed by Cllr Hulse in accordance with social distancing.

6.2.1 To note payment already made by direct debit. ICO Data protection £35.00

6.3 It was RESOLVED to agree the following payments:

6.3.1 Clerk's September Salary and assessment on Work Place Pension

6.4 Confidential item Clerk's contract: To consider and approve the NJC National Salary Award 2020-21. It was RESOLVED to approve the 2020/21 salary award (2.75% increase), backdated to 1st April 2020.

6.5 Remittance – It was noted we had received the 2nd precept payment of £4280.00

6.6 Clerk has received PAYE P32 Q2. No payment to be made to HMRC.

7. Policy and Procedure

A date is to be set for the Finance Working Group (FWG) to prepare the 3-year budget statement to be put to full council and recommend 2021/22 precept. Cllrs Hulse and Gwynn have agreed to continue on FWG. Clerk to contact Cllr Sayce. Meeting to be held via GoToMeeting and clerk to make contact for a suitable date.

8. Planning Applications determined: For information council were informed the planning for two dwellings on land adjacent to The Old Rectory has been refused.

9. Planning for the Future Consultation Ian Culley put together a report with points to raise in response to the white paper Planning for the Future. This was discussed with the NP Steering Group. Points were raised and some context given and comments strengthened. The steering group agreed it was a good response and asked Ian to put it into a letter. The letter has been put before the Parish Council for approval. The council agreed that it was a very clear and well-constructed response. There being no further comments or questions it was RESOLVED that it should be sent to The Ministry of Housing, Communities and Local Government and copies sent to Bill Wiggin, John Harrington and Lynda Wilcox on behalf of Bredenbury Group Parish Council.

10. Road safety

10.1 Harp/Rowden Lane TRO covered in Cllr Harrington's report

10.2 Warning Signage – BBLP quotation has been received. For the installation of horse and rider signs (1 on Wacton Lane 2 on Rowden Lane) and associated gangs and plant hire the cost will be £1629.67. The councillors agreed that this would be important in progressing the work we are trying to do to introduce calming measures. Councillors were made aware that there had been a dangerous incident involving two riders and tractor and a car on Rowden Lane where a car tried to overtake a tractor and then drove aggressively towards the riders swearing and gesticulating. The riders were so upset they did not manage to get the registration of the car. After discussion where councillors reiterated that as a rural community we understand the need for agricultural vehicles and heavy goods using the lanes but anything we can do to mitigate danger is welcome. Councillor Jones asked if it were possible to write to the farmers and raise awareness of the issues we are experiencing. It was suggested that as The Roundabout had a wide circulation among the parish and surrounding parishes that a letter written specifically addressing these problems may have an impact. It was agreed that a letter would go into the November edition.

It was RESOLVED to accept the quotation from BBLP for the installation of the signs. Clerk to contact.

10.3 Response from Simon Hobbs already discussed in previous item.

11. Lengthsman Scheme

11.1 Draft Tender Document for Lengthsman. A question regarding the public liability insurance of £10,000,000. It is believed that to increase a provider's public liability may

not entail additional cost. Cllr Hulse thanked Cllr Jones for drawing up this tender document. Cllr Jones identified 3 areas for discussion:

- i) 15-month contract – agreed
- ii) Procurement timetable – agreed
- iii) Awarding the contract – delegated to a sub- group Cllr Jones, Gwynn and Piggott.

11.2 Bridge adjacent to Wacton Green Cottage. Clerk contacted the Locality Steward who made a site visit and said that although the bridge has been washed away in the recent floods there is some discrepancy as to its location. We believe it is a route that is kept at public expense and as it is a footpath. We are awaiting a response from Colin Smith about the actual location of this bridge. Cllr Farey FPO to contact Colin Smith regarding this. Clerk to send contact details.

12. Correspondence

12.1 Clerk shared a letter regarding the Knife Angel Sculpture that is coming to Hereford in June 2021. This is a National Memorial to Violence and Aggression and carries a powerful message. The organisers are asking us to raise awareness of this visit and asking for support and involvement in this event. Anyone interested in being involved as a steward or in any other way to contact knifeangelhereford@gmail.com

12.2 what3words: parish councils are being encouraged to flag up the use of this app which is a free download. Every 3 metre square in the world has been given a unique three-word code. This is invaluable for identifying an area in an emergency, reporting incidents, deliveries etc. Details are on the website. what3words are compiling a list of Parish Councils that are using this and it was agreed we should be added to the list.

13. To raise matters for the next meeting:

Lengthsman Tender

TRO

Planning application

Finance Working Group recommendations for budget setting and precept 2021-22 and updated 3-year budget.

14. Dates for the next meetings:

Wednesday 28th October

Wednesday 25th November

The meeting closed at 8.26pm