

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 24th February 2021 at 7.00pm via GoToMeeting online

Present: Councillors: John Hulse (Chair), Hugh Farey, Geoff Hancock, Pete Jones, Massie Piggott, Carolyn Gwynn, Alex Gerrard

In attendance: Clerk Vicky Hancock, Ward Cllr Harrington

1. Apologies for absence: None

2. Declarations of interest and written requests for dispensation: Cllr Hancock declared an interest in item 6.3.3 and signed the book accordingly.

3. Open Session

3.1 No views of local residents

3.2 Ward Councillor Harrington delivered his report.

- Covid-19 update. Herefordshire infection rates on 13th February 75/100,000 which is 20% reduction on the week before. 65-69 years old to receive invitations to get vaccines and also 16-24 years old in the vulnerable group
- Some Planters have been removed in High Street Bromyard after request from Bromyard Town Council
- Herefordshire Council meetings in the previous two weeks. One where the decision was taken to stop progressing the western bypass because it would cost an additional 250 million and at least 10 years to complete. To concentrate on the eastern bridge which should take about five years to complete and get a coordinated bus system in the town.
- Meeting to formalise bringing PROW, street works, TROs and Locality Stewards over to Hereford Council. JH to update council.

4. To consider the minutes of the previous meeting: Parish Council Meeting...27th January 2021. It was RESOLVED to adopt the minutes and these to be signed by the chairman in accordance with social distancing.

5. Budget Monitoring

The Clerk shared the February budget monitoring sheet. Income received shows VAT reclaim and payment for Smartwater kits received outside the Parish.

The budget variance stands at -3.85%. Councillors resolved to accept the February monitoring. To be signed by Cllr Hulse in accordance with social distancing.

6. Finance

- 6.1 The Clerk shared the bank statement to 31st January 2021. Balance brought forward £9,775.41. The balance at 31st January 2021 £9,380.36. Noted and to be signed by Cllr Hulse in accordance with social distancing.
- 6.2 Clerk shared the Bank Control Account to 31st January 2021 which detailed payments and receipts to date. No outstanding cheques. Closing balance £9,380.36
Noted and to be signed by Cllr Hulse in accordance with social distancing.
- 6.3 Council noted payment already made to Autela Payroll Services £53.70
- 6.4 It was RESOLVED to agree the following payments:
 - 6.4.1 Andrew Wood Lengthsman services £56.00
 - 6.4.2 HALC/NALC Subscription 2021/22 £386.92
 - 6.4.3 Clerk's February salary and note assessment report re: workplace pension

7. **Internal Audit** The Clerk requested that HALC provide the internal audit service for 2020/21. She explained the fee had been frozen at £200. It was RESOLVED to agree using HALC Internal Audit service.
8. **Planning Application P/210380** 21 Valley View, Bredenbury Bromyard HR7 4UJ Proposed felling and replanting of trees. Some discussion ensued regarding the area TPO on these trees and the discussion we have had with Planning about lifting this. Councillors agreed to support the application.
9. **Neighbourhood Plan Referendum** The referendum is planned to go ahead in May. The steering group have met to discuss how they will encourage residents to turnout and vote on this. A decision was made to produce a letter to be posted to all residents reminding them of the Neighbourhood Plan and the importance of having their say. Reminding them if they do not wish to vote in person they can apply for a postal vote. An update has gone into the March Roundabout.
10. **Lengthsman Update** The clerk outlined the work already completed. Andrew has also checked the salt bins to ensure they are full. We have had a delivery of salt which is stored at Little Wacton Farm and Andrew knows he has access to that. A list has been compiled for the materials needed at Butterley Brook and Cllr Hulse is going to arrange collection of this. Cllr Jones reminded councillors they are to review the Lengthsman contract before the end of March. Cllr Hulse suggested this should be delegated to the subgroup and another meeting to be set up to do the review.
11. **Road Safety** Horse and Riders signs. The clerk had received an email to say that this project will not be able to be completed by BBLP during this financial year. The funds for this project were cleared in October. Cllr Harrington to follow this up with Community Commissioning. The trees in the 'tunnel' on the A44 have been cut back on both sides now and it has made a tremendous difference to that piece of road.
12. **TRO 30 mph Harp Lane** We received an email from Will Wilson at ADL saying no objections were raised during the initial statutory consultation and they will now move onto formal consultation. On March 4th notices will be erected on site, posted to directly affected residents and advertised in the local press and on the Herefordshire Council website. The general public and Statutory Consultees (fire, police, ambulance, Ward Cllr, Parish Council etc) will be given 3-4 weeks to issue any comments of support or concern regarding the scheme.
13. **Footpaths** Cllr Farey has sent his comments regarding the footpath off Wacton Lane and this has been forwarded to the PROW team who are responsible for deciding on the definitive line of the footpath. Ward Cllr Harrington reminded councillors there is cutoff date of 2026 ensuring that the definitive line of PROW is secured. This is a massive undertaking. Wales have already deferred this because of the enormity of the task. There are ongoing discussions and he will keep us informed.
14. **Correspondence** Smartwater have informed us that they now have the signs to go up in the parish. They should be erected in the next 3-4 weeks. The two large A1 signs to go up on the A44 and the other signs will be distributed through the parishes. There will be 12 in total.
15. **To raise matters for the next meeting**
 - Smartwater
 - NP Referendum
 - Lengthsman
 - Footpaths
16. **To note dates of the next scheduled meetings (via GoToMeeting)**
 - Wednesday 31st March 2021
 - Wednesday 28th April 2021

The meeting closed at 7.42pm