

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 28th July 2021 at 7.00pm in the Village Hall

Present: Councillors: John Hulse, Pete Jones, Massie Piggott, Hugh Farey

In attendance: Clerk Vicky Hancock,

1. **Apologies for absence:** Cllr Hancock, Cllr Gwynn, Cllr Gerrard, Ward Councillor Harrington
2. **Declarations of interest and written requests for dispensation:** None declared
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 30th June 2021. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Open Session** There were no local residents in attendance. Cllr Jones requested that the weeds on the kerbside on the corners of Valley View be cleared. It was agreed the lengthsman to deal with this. Cllr Farey to initiate job.
Cllr Hulse had had more complaints from residents on Harp/Rowden Lane regarding the number of HGV lorries using the road as cut through. Breendon lorries have been spotted using this route on numerous occasions even though the Clerk has contacted them about this issue. It was agreed Cllr Hulse would write to the firm directly.
5. **Budget Monitoring** Clerk shared the July budget monitoring sheet. (Appendix i)
Councillors **RESOLVED** to accept the July monitoring and Cllr Jones signed the document.
6. **Finance**
 - 6.1 The Clerk shared the bank statement to 30th June 2021. Balance brought forward £11,609.79. The balance at 30th June 2021 £10,984.05. Noted and signed by Cllr Jones.
 - 6.2 Clerk shared the Bank Control Account to 30th June 2021 which detailed payments and receipts to date. Outstanding cheques total £349.79. Closing balance £10,984.05. Noted and signed by Cllr Jones.
 - 6.3 To note payment already made: Autela Monthly Payroll Q1 £50.40. Payment made to ensure 30% discount.
 - 6.4 It was **RESOLVED** to agree the following payments:
 - 6.4.1 Insurance Premium Business Services at CAS Ltd. £161.44. Fixed premium 2nd year of a LTA
 - 6.4.2 Lengthsman Services £189.00
 - 6.4.3 Clerk's July salary
7. **Donation** Bredenbury Action Group has arranged a community BBQ on Monday 30th August to be held outside the Barneby Inn. It was suggested that the Parish Council could donate funds towards costs. The event will be a not for profit event open to residents, friends and neighbours. The food will be sold for a nominal amount. Councillors agreed to cover any additional costs up to £250 which has been budgeted for under donations. Cllr Jones commented this would be a good opportunity to also thank all the volunteers for their support during lockdown, many of whom are still offering support to residents.
8. **Insurance Renewal 2021-2022** This item covered under 6.4.1. Councillors had all received a copy of the Insurance Policy. The Clerk informed council that she had contacted CAS regarding the insurance cover for assets and these were covered up to £10,000. This was following a query from the Internal Audit for 2020-21.

9. Policies and Procedures

9.1 The Clerk had forwarded the updated Model Code of Conduct as prepared by the LGA (Local Government Association). It was RESOLVED to adopt this code. The Clerk to ask councillors for confirmation that they had read, understood and agreed to abide by the Code of Conduct adopted by Bredenbury Group Parish Council on 28th July 2021.

9.2 Risk Register. The updated Risk Register for 2021-22 had been forwarded to all Councillors. Cllr Jones was thanked for his preparation of the register. Councillors considered the risks under each heading and agreed to accept the updates.

9.3 Financial regulations 2021-22. The document had been forwarded to all councillors for review. The Clerk highlighted the areas of delegation for expenditure and it was agreed that these would remain at any budgeted items under £500.

10. Planning P21265/F Wacton Grange, Wacton Lane, Bredenbury HR7 4TQ. Proposed first floor extension and 2 no. single-storey extensions, landscaping and proposed garage. Councillors agreed to **support** this application and refer to Neighbourhood Plan Policy BW&GB Extension to Dwellings.

11. Section 106 To complete wish list for any money that may be generated through development within the settlement. Suggestions were for improved walkways/tree planting and small amenities that would improve the aspect of the village.

12. A Tree for the Platinum Jubilee The Clerk has contacted the PCC regarding the planting of a tree in the community car park area which could be enjoyed by everyone. Awaiting response.

13. Lengthsman No items to report

14. Road Safety

14.1 TRO on Harp Lane update. This has now received approval and we will wait to hear when it will be implemented. Council keen that this should be completed whilst the school is on holiday.

14.2 Feedback from meeting with Simon Hobbs Senior Accident Engineer with Herefordshire Council. Cllrs Hulse and Jones and the Clerk met with Simon to discuss issues raised regarding the traffic on Harp Lane and the speed of vehicles on the A44 through Bredenbury. He suggested that a 30mph roundel should be part of the TRO scheme on Harp Lane and would make enquiries. There followed a discussion regarding the aspect of the village and how vehicles have little awareness that they are entering a village as it sits along a main road. He made some suggestions that could make the village more visible and create the impression of entering and leaving a village community. Simon was very helpful and encouraged the Parish Council to prepare a plan which would highlight our wishes for any aspect of traffic management on the roads, both major and minor through our 3 parishes. As a result of this Cllr Hulse proposed that the NP Plan Steering Group take on this remit and prepare something to present to the council for approval. Councillors **AGREED** to delegate this to the Steering Group. Councillor Hulse to contact the group members and set up an initial meeting on Monday 9th August.

15. Footpaths the bridge at Wacton Green has been replaced. The stile has been repaired by our Locality Steward. To replace stile at Wacton Grange.

16. Correspondence Contact from Rowden Station regarding drainage on the lane to Great Wacton. There has been a meeting with BBLP and they say that the ditch is not their responsibility. Cllr Farey to consult maps to find evidence that the council have taken ownership of this lane after the station was closed.

17. To raise matters for the next meeting

- HGVs on Rowden Lane
- TRO

- Road Safety
- Report back from Steering Group for Aspirational Traffic Management Plan

18. Dates of next meetings

Wednesday 25th August @ 7.00pm

Wednesday 29th September @ 7.00pm

Wednesday October 27th @ 7pm

The meeting closed at 8.30pm