

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 25th August 2021 at 7.00pm in the Village Hall

Present: Councillors: John Hulse, Pete Jones, Hugh Farey, Alex Gerrard

In attendance: Clerk Vicky Hancock, Ward Councillor Harrington

1. **Apologies for absence:** Cllr Hancock, Cllr Piggott
2. **Declarations of interest and written requests for dispensation:** None declared
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 28th July 2021. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Open Session**
 - 4.1 There were no local residents in attendance. Several residents have expressed concerns to Councillors that a local resident was operating a car trading business from home given the large number of cars parked at the property. It was noted that in recent times the number of vehicles had increased significantly. After discussion, it was agreed that we should check directly with the owner of the property before making any assumptions regarding the nature of these activities. The chairman agreed to follow this up.
 - 4.2 Ward Cllr Harrington gave his report
 - Covid cases are still high 300 average per 100,000, but 1000 in 100,000 in the 18-30 age group. These figures are not translating into a rise in hospitalisations. There is still a high risk of passing on the virus and the start of the new school year may see a rise in cases. 16 year olds are receiving the vaccine and the under 20 age group are diligent in taking up the offer of vaccines in the county. There are to be pop up clinics at festivals and football matches in the county.
 - Transport strategies for the buses in rural areas are being prioritised and HC are talking to local providers and working on an enhance partnership. There will be improved services with more frequency and newer vehicles.
 - Lengthsman funding to be implemented with match funding for drainage issues. Councils need to produce an annual plan and ensure that any drainage issues are flagged up. Cllr Hulse suggested this should be delegated to the TMPSG to ensure that drainage issues do not translate into potholes.
 - An offer is to be made to support refugees from Afghanistan in Herefordshire
5. **Budget Monitoring** Clerk shared the August budget monitoring sheet. (Appendix i)
Councillors **RESOLVED** to accept the August monitoring and Cllr Jones signed the document.
6. **Finance**
 - 6.1 The Clerk shared the bank statement to 30th July 2021. Balance brought forward £10,984.05. The balance at 30th July 2021 £10,529.92. Noted and signed by Cllr Jones.
 - 6.2 Clerk shared the Bank Control Account to 30th July 2021 which detailed payments and receipts to date. Outstanding cheques total £750.58. Closing balance £10,529.92. Noted and signed by Cllr Jones.
 - 6.3 It was **RESOLVED** to agree the following payments:
 - 6.3.1 ICO Data Protection Fee by Direct Debit £35.00
 - 6.3.2 Lengthsman Services £56.00
 - 6.3.3 Clerk's August salary and note assessment report re: Work Place Pension

7. Planning P212811/F Bredenbury Parish Hall, Bredenbury HR7 4TF.

Proposed new toilet including disabled toilet. Cllr Hulse informed the meeting that he is involved in managing the project at the Parish Hall but is not a trustee.

Councillors agreed to **support** this application and refer to Neighbourhood Plan Policy BW&GB 18 Enhanced Services & Facilities for the Community.

8. Lengthsman No items to report

9. Parish Council Reference Group Feedback by Cllr Hulse regarding this meeting. Cllrs had received the notes from this meeting. He felt that the agenda for the initial meeting should have been to determine the terms of reference. The agenda wasn't adhered to and the comments and discussions were too varied. It would be more value to discuss 'common issues' and possibly to split the group, one for small parish councils and one for larger councils. It was noted that many attendees felt the loss of a Parish Council Liaison Officer was a retrograde step. He also felt that it would be better if the Chair wasn't a cabinet member. Ward Cllr Harrington to take back these comments.

10. Road Safety

10.1 TRO The length of time getting the TRO in place has become a concern. The Record of Officers Decision and the Authority to Seal Form have been sent to HC Legal Services. These need to be returned to BBLP then they can enter the legal TRO process called the Notice of Making. This involves publishing a notice in the press and publishing on the Council website – only then can the works be scheduled for delivery. The Clerk pointed out that this process has never been explained to the Council. Cllrs expressed concern over the length of time this process has taken as it was started in 2018. Cllr Hulse to write to CEO Paul Walker, cc Cllr Harrington, pointing out the frustration in getting this TRO in place.

10.2 Feedback from Traffic Management Plan Steering group (TMPSG). It was decided the focus of this group would be on the A44 through the settlement of Bredenbury. Simon Hobbs to be invited to the next meeting. TBA.

10.3 Road Closures – The Clerk reported that parishes are no longer receiving notice of road closures from BBLP which is very frustrating. There was no notification of the recent 4-day closure on Rowden Lane. When the Clerk made enquiries, she was told that utilities services did not have to inform residents. Cllr Harrington to investigate this.

11. Footpaths Replacing stile at Wacton Grange Cllr Farey to liaise with lengthsman.

12. Fly-tipping The Clerk reminded Cllrs that fly-tipping can be reported through the Herefordshire Council website.

13. Correspondence Cllr Hulse wrote to Breedon Quarries regarding the number of HGV using Rowden Lane as a cut through to the A44. The Group Services Director responded saying he would work with the hauliers to avoid this route in the future. He recognised this route was unsuitable for HGVs and would wish to maintain good relationships with neighbours and the local community.

A letter has also been sent to Rowden House School outlining the work the Parish Council has undertaken in improving safety on Rowden Lane and also asking that staff are reminded about driving with care on the road after their shifts have finished.

14. To raise matters for the next meeting

- Parish Council Reference Group
- Traffic Management Plan Steering Group
- Footpaths
- WBL Greenway Initiative

15. Dates of next meetings

Wednesday 29th September @ 7.00pm

Wednesday October 27th @ 7pm

Wednesday 24th November @ 7pm

The meeting closed at 8.36pm