

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 27th October 2021 at 7.00pm in the Village Hall

Present: Councillors: John Hulse, Hugh Farey, Alex Gerrard, Carolyn Gwynn, Geoff Hancock

In attendance: Clerk Vicky Hancock, Ward Councillor John Harrington

1. **Apologies for absence:**, Cllr Jones, Cllr Piggott
2. **Declarations of interest and written requests for dispensation:** Item 6.4.2 Cllr Hancock signed the book accordingly.
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 29th September 2021. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
Matters arising: Cllr Hulse has not approached the resident regarding the number of cars at a residence because the planning department has been in communication with the householder.
Cllr Hancock has spoken to Mrs Wakefield-Jones regarding a new sign for use for parking in the field next to the village hall. She was pleased to accept a replacement sign. Cllr Hancock to proceed with getting a quote. Replacement cork with magnetic backboard on noticeboards.
4. **Open Session**
 - 4.1 No local residents in attendance. A request has been received from Rowden Station regarding the ditch that has been cleared adjacent to their property.. They were very pleased with the work carried out by BBLP but asked whether black and white verge markers should be installed opposite Station House. Clerk has contacted Colin Smith already and he will look into this.
 - 4.2 Ward Cllr Harrington gave a brief report.
 - 435 Covid cases in 100,000. Nursing homes have had outbreaks. Herefordshire Council message to all residents about continuing to wear masks in busy shops etc and continue to hand wash and use sanitisers. There is concern that there will be a winter outbreak and there is a need to be vigilant.
 - TRO/PROW to be taken in-house from 1st January 2022 with 300k to be allocated to reduce the waiting list for Traffic Restriction Orders to be implemented. There will also be an allocation of money for Public Rights of way for training and improving structures.
 - Council has purchased a 'pothole patcher' which can fill sizeable potholes.
5. **Budget Monitoring** Clerk shared the October budget monitoring sheet. (Appendix i)
Councillors **RESOLVED** to accept the October monitoring and Cllr Hulse signed the document.
6. **Finance** (in the absence of Cllr Jones it was agreed Cllr Farey would sign the following documents).
 - 6.1 The Clerk shared the bank statement to 1st October 2021. Balance brought forward £9,373.60
The balance at 1st October 2021 £13,250.74. Noted and signed by Cllr Farey.
 - 6.2 Clerk shared the Bank Control Account to 1st October 2021 which detailed payments and receipts to date. One outstanding cheque. Closing balance £13,250.74. Noted and signed by Cllr Farey.
 - 6.3 To note payment already made: Smartwater Group £140.16
 - 6.4 It was **RESOLVED** to agree the following payments:
 - 6.4.1 Andrew Wood Lengthsman Services £84.00
 - 6.4.2 Clerk's October salary and note assessment report re: Work Place Pension
7. **Finance Working Group**
The Clerk presented the recommendations from the Finance Working Group for the 3 year budget. Each budget heading for 2022-23 was taken separately to highlight any changes and opportunity

was given for Cllrs to ask questions. The budget heading for SID was to be retained but with no allocation. Election expenses were agreed as recommended by the Electoral Services. Noticeboards had allocation to cover repairs. There was no budget allocated to contingency as a Reserves Policy would be in place. £1500 allocated to Village Gates. £150.00 allocated to the Traffic Management Group. Cllr Hulse presented a waterfall chart for the draft budget detailing the balance at the beginning of the year, income and expected expenditure. This indicated that at the end of the year the level of financial reserves would be approximately 50% of the precept.

8. Reserves Policy By adopting the agreed budget the Council would be adhering to the Reserves Policy as agreed April 2020.

9. The Council **RESOLVED** to accept the 3-year budget as presented and the detailed budget for 2022-23.

10. Precept 2022-23 It was **AGREED** that the Precept for 2022-23 would remain at £8560. Clerk to complete form and inform Herefordshire Council.

11. Planning:

11.1 P213556/FH Little Common Cottage, Docklow, Leominster HR6 0SL Proposed single story extension. Cllrs **AGREED** to support this application.

11.2 P213611/F Three Pines Service Station, Bredenbury, Bromyard HR7 4TF Proposed construction of outbuilding for the storage of vehicles. Cllrs asked for more clarity regarding the application.

- i) The application form states surface water will be disposed via main sewer. There is no mains sewer on this site.
- ii) What contingency would there be for fuel/oil spillage?
- iii) What foul sewage would there be for a storage facility?
- iv) This is the 2nd application in a few months – what are the future plans – is this incremental development? Support in principle but need more clarity.

11.3 Village Hall Planning on hold due to phosphates. A question was asked regarding the effect this could have for the village hall getting the refurbished toilets and improved kitchen. A delay could deprive the community of the opportunity to make use of this community asset. Parish Council to write a letter outlining the plan is to cover and refurbish the toilets and not to replace them.

12 Defibrillator: Cllr Gerrard was asked by a resident if there could be a list of people who were able to administer CPR in an emergency. It was agreed that a list was not an option and that the first response would be to ring 999 in an emergency for the first responder. It was agreed that the Parish Council could host a HeartStart training evening for residents in CPR. The Clerk suggested asking the school if it would be possible to use the hall as a venue for this. Discussion regarding a defibrillator sited at the school for more immediate access in the more populated part of the village. Cllr Gwynn to speak with the school.

13 Lengthsman A stile has been replaced at the bottom of Wacton Lane. Cllrs thanked Andrew Wood for doing an excellent job.

14 Road Safety Ward Cllr Harrington to enquire about the implementation of the TRO on Harp Lane.

15 Traffic Management Working Group Cllr Hulse reported back on the 2nd meeting of the TMWG. It was agreed at the meeting that the initial focus for this group would be on the A44 from Hatfield turn to Helen's Wood. JH had had communication with Simon Hobbs regarding the Ashperton/Stretton Grandison scheme which is managing the traffic through the area with solid white lines and special surfaces. This can only be done if there is a planned resurfacing scheme in place. Other discussions included –

- delineating the village with low hedges at right angles to the road
- planting up the deep verge opposite the garage with wild flowers and maintaining it for good visibility from Wacton lane, which would mean putting pipework in the ditches
- changing the environment so that it was more obvious that vehicles were entering a village
- inviting Simon Hobbs to attend one of the meetings
- contacting Ian Culley to ask if he had been involved with an aspirational Traffic Management Plan

Cllr Hulse thanked the working group for their input.

16 Correspondence – none

17 Matters for the next meeting:

Heartstart training

18 Dates of next meetings

Wednesday 24th November @ 7pm

Wednesday 22nd December @ 7pm TBA

Wednesday 26th January 2022 @ 7pm

The meeting closed at 8.28pm