

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 26th January 2022 at 7.00pm in the Village Hall

Present: Councillors: John Hulse, Hugh Farey (minutes), Geoff Hancock, Pete Jones, Alex Gerrard

In attendance:

1. **Apologies for absence:** Cllr Piggott, Cllr Gwynn, Ward Councillor Harrington, Clerk Vicky Hancock
2. **Declarations of interest and written requests for dispensation:** Item 6.4.2 Cllr Hancock signed the book accordingly.
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 24th November 2021. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Open Session**
 - 4.1 No local residents in attendance. Concern reported from Simon Steel, Unique Venues Bredenbury Court, regarding the length of time marriage registration is taking through Herefordshire Council which is resulting in them losing bookings. To refer this to Ward Cllr Harrington.
 - 4.2 Ward Cllr Harrington was not in attendance. The Chairman read out the report which Cllr Harrington had sent by email and it was agreed to forward the report including the HC CEO newsletter to councillors after the meeting.
5. **Budget Monitoring** Chairman shared the December and January budget monitoring sheets. (Appendix i) Councillors **RESOLVED** to accept these and Cllr Hulse signed the documents.
6. **Finance**
 - 6.1 The Chairman shared the bank statements to 30th November closing balance £12,276.70 & 31st December closing balance £11,824.30. Noted and signed by Cllr Jones.
 - 6.2 Chairman shared the Bank Control Accounts 30th November/ 31st December which detailed payments and receipts to date. Noted and signed by Cllr Jones.
 - 6.3 To note payments already made.
 - 6.3.1 Eyelid Productions Ltd. Annual Website Support £100.00
 - 6.3.2 SLCC Membership £112.00
 - 6.3.3 V Hancock Reimbursement Sign It £162.00
 - 6.3.4 Lengthsman Services £28.00
 - 6.3.5 Autela Payroll Q3 £50.40
 - 6.3.6 Clerk's December Salary
 - 6.4 It was **RESOLVED** to agree the following payments
 - 6.4.1 HALC 2022-23 Subscriptions £409.01
 - 6.4.2 Clerk's January salary and note assessment report re: Work Place Pension
 - 6.4.3 Lengthsman services £36.00
 - 6.5 Queen's Platinum Jubilee expenditure. Councillors **RESOLVED** to allocate £365 towards expenses for Jubilee Celebrations in the community. Approved purchase of flags/Bunting £44.97 In addition, the purchase of a Gingko tree to commemorate the Jubilee was supported. The Clerk will investigate sourcing the tree from a local supplier.
7. **Planning**
 - 7.1 P214591/F Land south of Rowden Mill Station Bredenbury Bromyard HR7 4TG Vending kiosk with 6 parking spaces. Councillors agreed to **SUPPORT** this application.

7.2 P220044/J Rowden Mill Station Bredenbury HR7 4TG Consent for works covered by TPO. Councillors agreed to **SUPPORT** this application. Cllr Farey suggested that we should write to HC to ask for definitive copies of documents relating to all TPOs in our parish area as the map available online cannot be considered a legal document. The Chairman agreed to draft this letter.

8. **Lengthsman** Councillors agreed that Andrew should be congratulated for his quick response and efficient completion of all requests. His contract is due for renewal on 31st March 2022. Cllr Jones asked if it was necessary to go through a tender process to renew this contract. Councillors agreed that his contract should be extended and that we should check if a tender process is required if the Lengthsman was happy to continue. Clerk to consult Andrew and also review the contract.
9. **Road safety/TRO in Harp Lane** Communication received from Simon Hobbs explained that Balfour Beatty have encountered an issue organising the traffic management for the lining works to proceed, which principally stems from a concern expressed by their lining contractor (when they looked last year) about the width of the road and their ability to safely work from the vehicle to lay the buff coloured antiskid patch and roundels. The reasoning is that the work is likely to take over 20 minutes, and as such can't be classed as "mobile works", and due to the size of the vehicle used this will effectively block the lane for longer than the allowed period. This appears to mean that they will require either a road closure (which appears to take 3 months to progress / process) or night time working, both resulting in additional costs. Ward Cllr Harrington to be informed of this delay.
10. **Parish Update** Cllr Hulse has questioned the status of The Neighbourhood Plan on Herefordshire Council website. The map shows Bredenbury as 'awaiting referendum' which is incorrect. Whilst the plan has not been adopted by Herefordshire Council due to the ongoing phosphate issue it should be shown at the correct stage i.e. referendum completed. To contact Sam Banks regarding this.
11. **Correspondence:** Herefordshire Council has just commenced consultation on the first stages of the Local Plan review – this will replace the Core Strategy as the overarching Strategic Planning framework for the County and provide the context for planning decisions and Neighbourhood Planning. Ian Culley has contacted Council and offered to prepare a briefing paper regarding this Spatial Options Consultation as it could have a significant bearing on our neighbourhood Plan. He is currently working with Edwyn Ralph and would be happy to do this on a joint basis and share the costs. Council agreed that this would be a valuable exercise and they would go ahead. In addition, 2 places have been booked at a Zoom conference scheduled for Thursday, 3rd February to provide an update on the Local Plan including the different spatial options. It was agreed that the Clerk and the Chairman should attend.
12. **Items for the next meeting**
 - Feedback from Local Plan 2021-2041 Spatial Options Parish Council Information evening VH & JH to attend
 - Lengthsman Contract
 - TPO
13. **Dates of next meetings**
 - Wednesday 23rd February 2022 @ 7pm
 - Wednesday 30th March 2022 @ 7pm
 - Wednesday 27th April 2022 @ 7pm

The meeting closed at 7.59pm