

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 29th June 2022 at 7.00pm in the Village Hall

Present: Councillors: John Hulse, Pete Jones, Alex Gerrard, Hugh Farey

In attendance: Vicky Hancock Clerk,

1. **Apologies for absence:** Cllr Hancock, Cllr Gwynn, Cllr Piggott, Ward Cllr Harrington
2. **Declarations of interest and written requests for dispensation:** None given
3. **To consider the minutes of the previous meetings:**
 - 3.1 Parish Council Meeting 18th May 2022. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
 - 3.2 Extra-ordinary meeting 25th May 2022. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Open Session**
 - 4.1 No local residents in attendance.
 - 4.2 Ward Cllr Harrington not in attendance but sent a reminder to ensure the PC have the current details of our Lengthsman as there may be some grants available in the future. Clerk has already updated details.
5. **Budget Monitoring** Clerk shared the May budget monitoring sheet. (Appendix i) Councillors **RESOLVED** to accept these and Cllr Hulse signed the document.
6. **Finance**
 - 6.1 The Clerk shared the bank statement to June 1st 2022. Closing balance £12,617.92. Noted and signed by Cllr Jones.
 - 6.2 Clerk shared the Bank Control Account which detailed payments and receipts to date. Noted and signed by Cllr Jones.
 - 6.3 Payments already made were NOTED:
 - 6.3.1 HALC Internal Audit £240.00
 - 6.3.2 Bredenbury Primary School Jubilee Medals £44.69
 - 6.4 It was **RESOLVED** to agree the following payments:
 - 6.4.1 J Jones Lengthsman services £42.00
 - 6.4.2 HMRC Q1 PAYE £3.40
 - 6.4.3 V Hancock Stamps £5.44 Meeting refreshments £6.45 Cheque Total £11.89
 - 6.4.4 Clerk's June Salary and note assessment report re: Work Place Pension
7. **Policy & Procedure**
 - 7.1 Clerk received acknowledgment of submission of Certificate of Exemption 2021-22 from PKF Littlejohn External Auditors. All documents on the website regarding the 2021-22 audit. Notice of Public Rights published on website.
 - 7.2 Insurance. The clerk received notification from Community Action Suffolk (CAS) regarding the 2022-23 insurance renewal. *'The renewals for the council will not be sent until approximately 4 weeks prior to renewal, but as we are still in a long term undertaking the premium should remain unchanged for 2022.'* Councillors **AGREED** the renewal for 2022-23.

8. **Planning** Cllr Hulse received an inquiry from a local resident regarding a current planning application and making a representation. He explained the procedure for submitting a comment through the Herefordshire Council website.
 9. **Local Plan**
 - 9.1 All Councillors have received a copy of the letter to Councillors Harvey and James regarding the feedback from the consultations to date.
 - 9.2 Place Shaping Consultation seminar Cllr Hulse and the Clerk logged on to the seminar which sets out possible options and strategic development areas for Hereford and each of the market towns. It also seeks views on alternative settlement hierarchies and growth options for the rural areas of the county – which may have an impact on our settlement. Clerk to send out the presentation from the seminar to all councillors. The Clerk also informed councillors there would be a drop-in session at the Public Hall in Bromyard on 7th July 10.00– 2.00 for more information and FAQs.
 - 9.3 Ian Culley has produced a draft response for the council which identifies the issues/implications on our settlement of the various place shaping proposals. Clerk to send this report out. There is a meeting with Ian Culley on Monday 11th July @ 6.30pm in The Barneby for any councillors wishing to attend. Councillors **AGREED** to delegate the consultation response to the Chair and Clerk.
 10. **Community Events** Cllr Hulse gave a brief report back on the community events that have brought the village together to celebrate the Queen's Platinum Jubilee and the Ceilidh.
 11. **Village Hall** work has begun on the preparing for the improvements at the village hall. Thanks were given to those residents who have helped to date. Asbestos collection has been arranged with a specialist firm. Village Hall meeting on 12th July to discuss next steps.
 12. **Lengthsman** The lengthsman will be doing a monthly cut on the verge opposite the Barneby Inn and the Three Pines so that it improves visibility on the bend.
 13. **PROW** nothing to report
 14. **Road Safety** – Traffic Management Group to meet on Monday 11th July @ 7.30pm in The Barneby.
 15. **Correspondence**
 - Covered in previous items
 - To contact Merry Albright regarding a Rural Parishes Working Group
 16. **Items for the next meeting**
 - Local Plan Feedback Place Shaping Consultation
 - TPO Oliver Kaye
 - Village Hall Update
 - Traffic Management Group (TMG) feedback
 17. Dates of next meetings agreed:
 - Wednesday 29th August 2022 @ 7pm**
 - Wednesday 28th September 2022 @ 7pm**
 - Wednesday 26th October 2022 @ 7pm**
- The meeting closed at 8.04pm