

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 28th September 2022 at 7.00pm in the Village Hall

As a mark of respect, we observed a one-minute silence for Queen Elizabeth II

Present: Councillors: John Hulse, Pete Jones, Alex Gerrard, Hugh Farey, Geoff Hancock, Massie Piggott

In attendance: Vicky Hancock Clerk, two local residents

1. **Apologies for absence:** Ward Councillor Harrington
2. **Declarations of interest and written requests for dispensation:** Item 7.4.12 & 7.4.3, Cllr Hancock signed the book accordingly.
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 31st August 2022. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Co-option of Councillor for Grendon Bishop** Rebecca Libby expressed an interest to be co-opted as a councillor for the Grendon Bishop Parish. She was introduced to the councillors and invited to give a pen portrait of herself and share reasons for becoming a Parish Councillor. Mrs Libby left the meeting. Chair requested a vote by a show of hands. By a unanimous show of hands councillors **RESOLVED** to approve the co-option of Mrs Libby as councillor for Grendon Bishop Parish. Mrs Libby rejoined the meeting and was welcomed as a councillor. She completed the relevant paperwork. Clerk to inform elections service.
5. **Open Session**
 - 5.1 Cllr Hancock reported that there had been an attempted break-in at the same property in Bredenbury. Clerk to inform PCSO again about our concern regarding this incident.
Local resident Sallie Barrett requested an update regarding concerns about the number of accidents/near misses at the end of their drive as reported on at the last meeting. She said there had been another near miss since the previous meeting and the skid marks could be clearly seen. Cllr Hulse was able to report that Ward Councillor Harrington had spoken to Simon Hobbs (Accident Investigator Herefordshire Council) and he was going to contact Mrs Barrett and meet her on site. If she had not received a call by next week, she was to contact Cllr Harrington.
 - 5.2 Ward Councillor Harrington not in attendance.
6. **Budget Monitoring** Clerk shared the September budget monitoring sheet. (Appendix i) Noted and signed by the Chairman.
7. **Finance**
 - 7.1 The Clerk shared the bank statement to 1st September 2022. Closing balance £11,282.95. Noted and signed by Cllr Jones.
 - 7.2 Clerk shared the Bank Control Account August 2022 which detailed payments and receipts to date. Noted and signed by Cllr Jones.
 - 7.3 Payment already made were noted: ICO Renewal by DD £35.00
 - 7.4 **It was RESOLVED** to agree the following payments:
 - 7.4.1 Autela Payroll Services Q2 £51.61
 - 7.4.2 Clerk's reimbursement £22.65
 - 7.4.3 Clerk's September Salary and note assessment report re: Work Place Pension
 - 7.5 Remittance received 14.09.22 Precept 2022-23 2nd payment £4280.00. Noted and signed by Cllr Hulse.

- 7.6 Updating bank signatories. The bank mandate has finally been signed by existing signatories Cllr Hulse and Cllr Hancock and the new signatory Cllr Pete Jones has been added. Awaiting confirmation from NatWest.
8. **Finance Working Group** Members of the Finance Working Group for 2022-23 Budget recommendations. Cllr Hulse, Cllr Libby and Clerk Vicky Hancock. Date of meeting TBA. Report back to council at October meeting.
 9. **Office Supplies** Clerk requested expenditure on additional office supplies including a wireless mouse, printing inks, stamps, paper and staples. **AGREED**
 10. **Planning** P222756/FH Harp Cottage, Bredenbury, HR7 4TF Proposed erection of a two-storey side extension with new detached garage. Cllrs **AGREED** to support this application and to draw attention to the Neighbourhood Planning Policies GW&GB 6 Extensions to Dwellings GW&GB 10 Protecting and Enhancing Local Character. Cllr Hulse had spoken to the owners and they had agreed that the finishes would match the finishes on the existing building.
 11. **Local Plan Update** The consultation for Open Spaces had concluded on 9th September. Council did not respond to this as we do not manage or own any open spaces in our parishes. It was noted that there had been no feedback regarding responses to the Place Shaping consultation. Clerk to contact and ask for progress and next steps.
 12. **WBL Greenway** Feedback on the open meeting led by Mr Tom Fisher Chairman WBL Greenway. Cllr Hulse and other local landowners attended regarding the proposed Greenway route running along the track bed through Bredenbury and Wacton. It is understood that there has been no communication with the landowners even though there had been a feasibility study undertaken by TNP group and funded by Herefordshire Council. After discussion and as a result of communication received from Tom Fisher regarding attending a meeting with the community on this issue. It was decided to invite him to a public meeting TBA. Mrs Sallie Barrett expressed concern about her business and her Riding for the Disabled Group (RDA) that would be unable to continue if the track bed on her land was open for public use.
 13. **Footpaths Officer** Cllr Farey gave feedback from the meeting held by the Highways team regarding changes in managing the Public Rights of Way (PRoW) service. The council will employ inspectors for the 3km of footpaths in the county and any works which are a priority will be undertaken by Hoople. There will be a map on the Herefordshire Council website for logging complaints and these will be responded to via a triage system according to their category status. Some discussion followed regarding contact from Mr Fisher to landowners about reinstating footpaths that do not exist on the definitive map. Cllr Farey to investigate.
 14. **Lengthsman**
 - 14.1 Cllr Hancock suggested the milestone directly opposite Upper Brockington driveway could be cleaned and repainted as it has historical importance. It was **AGREED** to ask the lengthsman to do this. It was noted that the verge opposite Three Pines was to be cut again this week and also the pavement cleared of the overhanging tree and weeds at Cape House. It was reiterated if the drainage ditches were piped and filled then the verge could be cut and maintained more effectively.
 - 14.2 Future projects Clearing pavements. Councillors were concerned about the state of the pavements from Grendon Firs to Three Pines and The Old Post Office to the village hall. Debris has built up and the pavements are losing at least a third of their width. Cllr Hulse to investigate getting costings for getting the pavement cleared with a mini-digger.

15. Road Safety

15.1 Cultivation licence. Clerk has received the report from Fiona Miles regarding the licence. She has agreed that the two locations identified during the site meeting were both possibilities but she would need to obtain utility plans for the locations. It was **AGREED** to proceed with the cultivation licence for both sites subject to utility clearance. Clerk to inform Fiona.

15.2 Feedback from meeting with Asst. Police Commissioner, Paul Middlebrough. Cllr Hulse reported on a very positive meeting. He had listened to concerns about the difficulty for pedestrians and also the school traffic turning off the A44. He gathered photographic evidence at both ends of the village. He recognised what had been done so far and was very impressed with the work the Traffic Management Group had done. He requested notes from the meetings. Clerk to send these. It is hoped the Police Commissioner will offer some support after this visit.

15.3 Traffic Management Group will meet on Monday 3rd October to look at the responses from the leaflet.

16. Village Hall

17. Correspondence Reducing Carbon, together. An event for Parish Councils to look at practical solutions to reduce carbon in their parish. Two representatives to attend the zoom meeting. Cllr Jones & Cllr Piggott. Clerk to register councillors for this event.

18. Items for the next meeting

- Lengthsman
- Local Plan Feedback
- Road Safety
- Traffic Management Group (TMG) feedback
- Village Hall
- Finance Working Group
- TPO

19. Dates of next meetings agreed:

Wednesday 26th October 2022 @ 7pm

Wednesday 30th November 2022 @ 7pm

Wednesday 28th December 2022 @ 7pm

The meeting closed at 8.49pm