

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 30th November 2022 at 7.00pm in the dining room at The Barneby Inn

Present: Councillors: John Hulse, Pete Jones, Alex Gerrard, Hugh Farey, Massie Piggott, Becca Libby

In attendance: Vicky Hancock Clerk

1. **Apologies for absence:** Cllr Hancock, Ward Councillor Harrington
2. **Declarations of interest and written requests for dispensation:** Items 6.3.1, Cllr Hulse signed the book accordingly.
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 26th October 2022. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Open Session**
 - 4.1 No local residents in attendance. Cllr Farey brought a query from a local resident regarding the tree management at Helen's Wood. It has been clarified that Herefordshire Council were aware of this and that there was a Forestry Commission felling licence in place.
Cllr Hulse had been approached by residents regarding the dangerous state of the cattle grids on the road to Butterley Court. This has been reported to Balfour Beatty and has been registered as an urgent enquiry.
Noakes Farm – there is still no update from Herefordshire Wildlife Trust regarding the hedge on the A44. Cllr Hulse to contact Ward Councillor Harrington.
 - 4.2 Councillor Harrington not in attendance as he had been called to an urgent budget meeting
5. **Budget Monitoring** Clerk shared the November budget monitoring sheet. (Appendix i) Noted and signed by the Chairman.
6. **Finance**
 - 6.1 The Clerk shared the bank statement to 1st November 2022. Closing balance £14,169.09 Noted and signed by Cllr Jones.
 - 6.2 Clerk shared the Bank Control Account October 2022 which detailed payments and receipts to date. Noted and signed by Cllr Jones.
 - 6.3 **It was RESOLVED** to agree the following payments:
 - 6.3.1 Cllr Hulse expenses £35.70
 - 6.3.2 Clerk mileage & parking HALC AGM £16.30
 - 6.3.3 Bredenbury Village Hall Hire April 22 – Sept 22 (VAT chargeable from May 22) £157.00
 - 6.3.4 Barneby Inn Hire of dining room £60.00
 - 6.3.5 SLCC Membership 2023-24 £112.00
 - 6.3.6 Clerk's November Salary and note assessment report re: Work Place Pension
7. **Proposed Expenditure**
 - 7.1 The Clerk had contacted The Barneby Inn regarding the supply of replacement defibrillator pads. There is a shortage of pads and it was suggested that there should be a spare set available. The defibrillator has not been used but there has recently been a resident who suffered a heart attack. It was noted that the location of the defibrillator has been logged on The Circuit which is a database the emergency services can access. Cllr Piggott asked about updated CPR training for the village as this was done some years previously. Cllr Hulse agreed this was important to ensure as many people as possible know what to do in those circumstances. Clerk to contact

Heartstart to arrange training. It was agreed that there should also be a telephone chain with the number of the defibrillator easily available. It was **AGREED** the Parish Council would fund the replacement pads. Clerk to speak to Bredenbury Primary School about their plans for a defibrillator.

- 7.2 There was discussion regarding purchasing new Hi-Viz jackets for Bredenbury Primary School as part of the road safety work the council is doing. There are some children that walk to school but it was also noted that these would be ideal for trips and outings. Cllrs **AGREED** that this expenditure could come from the donations budget and gifted to Bredenbury School PTA. Clerk to make purchase.

8. Budget Recommendations Finance Working Group

- 8.1 Budget 2023-24. Councillors received the budget 2022-23 showing expenditure to date and projected expenditure until the year end this showed there would be reserves at the end of the year. For comparison the recommended budget allocation for 2023-24 was alongside with each budget heading for 2023-24 taken separately to highlight any changes and opportunity was given for Cllrs to ask questions. Councillors **RESOLVED** to agree the budget of £11,345.00 for 2023-24.

- 8.2 Three Year budget was presented to council. The Council **RESOLVED** to accept the 3-year budget as presented and the detailed budget for 2023-24.

- 8.3 **Reserves Policy** By adopting the agreed budget the Council would be adhering to the Reserves Policy as agreed April 2020.

9. **Precept 2023-24** There was a recommendation not to increase the precept for 2023-24. After discussion it was decided to defer the decision until the December meeting.

10. Policy & Procedure

- 10.1 Reserves Policy Review By adopting the agreed budget 2023-24 the Council is adhering to the Reserves Policy as agreed April 2020.

- 10.2 Press & Media Policy circulated. Thanks to Cllr Jones for his work on this policy. Council **AGREED** to adopt the policy 30th November 2022.

- 10.3 Risk Register Communication with the press was an outstanding item – Bredenbury Group Parish Council Press and Media Policy has now been adopted therefore the updated Risk Register has been **AGREED**.

11. Councillor Feedback

- 11.1 Cllr Jones attended the zoom 'Reducing Carbon Event' curated by the Talk Community Development Team. There were various speakers talking about their ideas and implementation in their parishes with input from the Herefordshire Green Network, Police Community engagement, Greener Footprints Herefordshire. Cllr Jones to draft a piece for the Parish Council and Roundabout to encourage community initiatives. Cllr Hulse to speak to Wicton Farm as they may be interested in participating in such initiatives.

- 11.2 Cllr Hulse. HALC AGM The speaker at the AGM gave an incredible account of his visits to Ukraine and the work being done to support the community through deliveries of vehicles and supplies. He appealed for any donations to be taken to Unit 37, 3Elms Trading Estate, Hereford HR4 9PU.

12. **Planning** P223687/FH Well Cottage, Bredenbury Bromyard HR7 4TG Proposed rear extension with associated works. Council do not support this application as it does not comply with the Bredenbury Group Neighbourhood Plan Policy BW&GB 6 Extensions to dwellings Criteria 1 *The overall design, size, appearance, scale, height and mass remain visually subservient to the original dwelling.*

13. Local Plan

Cllr Hulse gave feedback from the Rural Spatial Strategy & Settlement Hierarchy Workshop. The presentation has been sent to all council members. The workshop was a good opportunity to meet representatives from other Parish Councils.

Cllr Hulse informed the meeting that there is a new consultation Local Plan concerning Agricultural Planning. This is open for comment until 23rd January 2023. It was felt that it would be important to inform the farming communities in our parishes of this consultation and encourage them to respond. It was agreed the Chairman and Clerk would manage this. Cllr Hulse to respond on behalf of Bredenbury Parish Council.

14. WBL Greenway

14.1 Bromyard Market Town Investment Plan. It was noted that this plan specifically mentions a proposed greenway route from Bromyard to Rowden.

14.2 'Keep Our Line' The Chairman gave a brief update on the activities of this group of local residents who are concerned about the proposed greenway development through our parishes.

14.3 Footpath Officer Report Cllr Farey has conducted an analysis of the requests to open supposed ancient rights of way. The analysis shows a significant number of proposals which affect our three parishes. Two of these are described as active yet his analysis determines that they are neither useful nor is there robust evidence for their existence.

15. Road Safety

The Traffic Management Group (TMG) reviewed the purchasing of village gates. After some discussion it was decided to write to APCC Paul Middlebrough to clarify process for applying for a grant towards village gates and speed warning devices. There has been some yellow rattle planted on the verge opposite the Three Pines and we had the offer of bulbs for planting from Cllr Piggott and there is some wildflower seed promised.

There was discussion regarding the state of the pavements and the difficulty for pedestrians getting to and from Bredenbury Court because of the amount of debris on the pavement between Rowden Lane and the court entrance by West Lodge on the A44.

16. Village Hall Update Work has started on the foundations for the toilet block.

17. Correspondence Cllr Hulse read his responses to:

- i. Resident regarding the vehicles on Rowden Lane.
- ii. Mr T Fisher

18. Items for the next meeting

- Precept 2023-24
- Local Plan Consultation
- Road Safety
- Village Hall

19. Dates of next meetings agreed:

Wednesday 21st December 2022 @7pm

Wednesday 1st March 2023 @7pm

Wednesday 29th March 2023 Annual Parish Meeting @ 6.30pm

The meeting closed at 9.20pm