

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 27th July 2023 at 7.00pm in a private room at The Barneby Inn

Present: Councillors: John Hulse, Pete Jones, Alex Gerrard, Hugh Farey, Massie Piggott, Jane Berwick

In attendance: Vicky Hancock Clerk, Bruce Baker Ward Councillor, CPSO Sue Berrett (arrived 8.00pm)

1. **Apologies for absence:** Cllr Libby
2. **Declarations of interest and written requests for dispensation:** None declared
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 28th June 2023. It was **RESOLVED** to adopt the minutes and these were signed by the Chairman.
4. **Open Session**
 - 4.1 Views from local residents: Residents on Valley View were concerned about an empty property where the post was mounting up. It was decided to ask CPSO Sue Berrett if there was a procedure for this.
 - 4.2 Councillor Baker gave a brief council update
 - Herefordshire Council had now linked with Leeds City Council who are providing support to Herefordshire Children's Services following the latest Ofsted report.
 - It now seems likely that Hereford Library will relocate to the Shire Hall once the hall is made fit for purpose.
 - The Museum and Art Gallery in Broad Street will undergo extensive refurbishment and improvement.
 - Cllr Baker asked had received a query from another parish regarding residents cutting verges outside their property. He was asking Herefordshire Council to have it ratified that there had been no Highways Act to prevent residents from cutting their own verges. Cllr Hulse pointed out that a Herefordshire Council employee had encouraged us to cut the verges in Bredenbury to help with slowing down traffic as people would realise they are entering a village.
 - Cllr Baker asked if we were participating in the Lengthsman Scheme - which we are.
5. **Budget Monitoring** July budget monitoring sheet was reviewed and **APPROVED**. (Appendix i) Noted and signed by the Chairman.
6. **Finance**
 - 6.1 Bank statement to 30th June 2023 reviewed. Closing balance £13054.49. Noted and signed by Cllr Jones.
 - 6.2 Bank Control Account to June 30th 2023 was reviewed. Balance including outstanding cheque payments £12380.55
 - 6.3 Noted payment already made Autela Payroll Q1 £54.58
 - 6.4 It was **RESOLVED** to agree the following payment:
 - 6.4.1 (Lengthsman due to illness the Clerk had not received an invoice)
 - 6.4.2 Clerk's July Salary and note assessment report re: Workplace Pension
 - 6.5 BACs remittance advice received £2000 SRE24-01 £2000 OPCC Grant
7. **Mineral & Waste Consultation** The Chairman reminded councillors that we had responded to consultation on the Local Plan 2021 -2041 regarding the issue of farmers having to apply for planning for farming improvements even though they had received a grant from DEFRA for the

project. This element was subsequently withdrawn from the Local Plan. However, it seems that this document now sits within the modifications consultation on Mineral and Waste which has been received by all councils. As was agreed at the last meeting Ian Culley (IC) to support us in responding to this. IC has drawn up a draft response which Cllr Hulse shared with the meeting. It was agreed this should be submitted and also shared with the NFU. Cllrs **AGREED** the invoice could be paid on receipt.

- 8. Exemption Status** Clerk received notification from PKF Littlejohn (auditors) that Bredenbury & District Group Parish Council was exempt from an external audit 2022/23.
- 9. Insurance Renewal** Clerk received a quote for Parish Council insurance renewal 2023/24 of £309.91 from Community Action Suffolk (CAS Brightspace). This is more expensive than in previous years as we were fortunate to have been in a three-year long-term undertaking which has expired this year. The insurance market has become more expensive but the product now on offer has more flexibility and cover and is tailored to our needs. After discussion it was **AGREED** to accept the quote and to go ahead with renewal.
- 10. Lengthsman Scheme & Update:** Cllrs were reminded that our lengthsman's contract needs reviewing. It was noted that the payment for the verge cutting should have been invoiced at £18 per hour but this was inadvertently paid at £14 per hour. Therefore, it was requested back pay was made to cover this anomaly. Back pay invoices JJ01- JJ06 total £62.00. This was **AGREED**.
- 11. Asset Of Community Value** The application has been made on behalf of the Parish Council to re-register Bredenbury Village Hall as an Asset of Community Value. We have received confirmation of the application and we will be informed when it is added to the register.
- 12. Road Safety**
 - 12.1 Traffic Management – funding. As we had now had confirmation of the £4000 funding via the DPPC for the traffic management scheme and it seems unlikely that we will get any support for Herefordshire Council, council was asked if the planned scheme should go ahead with the installation of the village gates and the speed indicator device as quoted for by JACs. With the additional cost to be met from reserves. It was **RESOLVED** to accept the quotation of £7364.00 and ask JACs to commence the project.
 - 12.2 Humber, Ford & Stoke Prior Group Parish Council A communication had been received from this Parish Council regarding forming a joint working party to discuss issues regarding the A44. To discuss with the TMG at next meeting.
- 13. Village Hall – update** Outside cladding and rendering to be finished. Featheredged boarding to be stained. Cllrs Jones and Gerrard volunteered to help with this. Next stage is to take out the old kitchen, dry line the wall and take out the archway.
- 14. Correspondence**
 - Response from governor at the QE regarding the siting of a Defibrillator at Bredenbury Primary School. It seems the kit that has been provided to schools is battery-operated and therefore would be available only during term times and school opening times. Clerk to investigate options.
 - A communication has been received from a local resident regarding the speed and volume of traffic on Rowden Lane. Cllr Hulse read a reply for approval from the council which outlined the work the PC has done to help mitigate the traffic issues on the lane. He suggested that the resident also contacted Bromyard and Winslow Council as the Edwyn Ralph end of the lane is part of their parish. PCSO Sue Berrett has been made aware of the concerns raised in the email and was going to contact Ian Connolly West Mercia.

15. Matters for the next meeting.

- Road Safety TMG feedback
- Lengthsman Scheme
- Great Collaboration
- Finance Working Group
- Community Asset

16. Dates of next meetings agreed:

No meeting in August

Wednesday 27th September @7.00pm

Wednesday 25th October @7.00pm

Wednesday 29th November @ 7.00pm

Meeting closed at 8.37pm