

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 20th September 2023 at 7.00pm in a private room at The Barneby Inn

Present: Councillors: John Hulse, Pete Jones, Alex Gerrard, Hugh Farey, Massie Piggott, Jane Berwick

In attendance: Vicky Hancock Clerk, Bruce Baker Ward Councillor, PCSO Sue Berrett, one local resident

1. **Apologies for absence:** Cllr Libby, Ward Councillor Baker
2. **Declarations of interest and written requests for dispensation:** Cllr Hulse commented that he had submitted a revised DoI form to the Monitoring Officer as he no longer had an interest in the field at Bredenbury Court as submitted in his previous declaration.
3. **To consider the minutes of the previous meeting:** Parish Council Meeting 27th July 2023. It was **RESOLVED** to adopt the minutes and these were signed by the Chairman.
4. **Open Session**
 - 4.1 A local resident has raised concerns about:
 - Response time of emergency services and the ability locally to support the residents in Valley View as there is an increasingly elderly population living.
 - There was discussion about asking volunteers to support residents, access to training and the provision of an emergency lifting cushion.
 - It seems that residents were unaware of the defibrillator sited at The Barneby Inn and that the Parish Council had hosted a Heartstart emergency life support skills training course at the primary school during the year.
 - PCSO Berrett was asked about an emergency responder in Bromyard but she didn't believe one was currently available.
 - A nominated Neighbour Scheme was discussed - Cllr Jones to investigate this.
 - In summary, it was concluded that it is beyond both the competence and remit of the Parish Council to carry out other emergency medical procedures using specialist equipment and that while we regret the lack of local qualified facilities and practitioners we must use the existing emergency services as such needs arise.
 - 4.2 Councillor Baker sent a brief council update which was shared with the meeting
 - 4.3 PCSO Sue Berrett informed the meeting that she had made contact with Ian Connolly (Traffic Management Advisor West Midlands Police) regarding the complaint about the speed of traffic on Rowden Lane. He has visited the area and travelled the road. His response was that drivers would travel at the speed most appropriate for the road and that there was no solution to be had by changing signage/speed. PCSO Berrett also advised the council neighbours of a property that is currently empty in Valley View should not make any attempt to prevent the build up of post in the hallway from being seen. She will make enquiries as to the owner of the property.
5. **Budget Monitoring** August/September budget monitoring sheet was reviewed and **APPROVED**. (Appendix i) Noted and signed by the Chairman.
6. **Finance**
 - 6.1 Bank statements to 1st August 2023 closing balance £16,215.83 / to 1st September 2023 closing balance £15,306.58. Noted and signed by Cllr Jones.
 - 6.2 Bank Control Account to September 1st 2023 was reviewed. Balance including outstanding cheque payments £14,904.58
 - 6.3 Noted payments already made :

- 6.3.1 CAS Services Insurance £309.91
- 6.3.2 I P Culley £225.00
- 6.3.3 Clerk's August Salary
- 6.3.4 J Jones Lengthsman £138.00
- 6.3.5 ICO £35.00 DD Data Protection Registration Certificate received
- 6.4 It was **RESOLVED** to agree the following payments:
 - 6.4.1 HMRC PAYE Q2 £35.80
 - 6.4.2 Room Hire Barneby Inn April – September 2023 £110.00
 - 6.4.3 Clerk's September Salary and note assessment report re: Workplace Pension Chairman Informed meeting pension renewal due to be completed (no enrolment)
- 6.5 BACs remittance advice the Precept 2nd payment of £4,280 has been received and will appear on the next bank statement.
- 7. Financial Working Group** Date TBA (JH, BL, VH)
- 8. Lengthsman contract:** This has not been renewed due to illness. Cllr Hulse to speak with J. Jones regarding outstanding work and commitments and have a response for the next meeting.
- 9. Great Collaboration update** Many residents have received a flyer encouraging them to sign up to the Great Collaboration Toolkit to record individual carbon-reducing actions. There was an opportunity to attend an online course on Carbon Literacy but this was not taken up.
- 10. Road Safety**
 - 10.1 There was discussion regarding the TRO request from the previous PC regarding double yellow lines outside the school which had been withdrawn but still appeared to be on the Herefordshire Council list of works. The original email was forwarded again and it has now been acknowledged. There has been no further news of the TRO request for reducing the speed on the A44 and extending the 40mph through Bredenbury.
 - 10.2 Update on the Traffic Management project. The clerk has received an update from JACs. The village gates have been constructed but as there was a significant delay in getting the promised funding from the Police Commissioner our agreed works had been pushed back. There was a request from the Police Commissioner to see the completed project and the clerk has informed his office of the delay.
 - 10.3 Cllr Farey and Cllr Jones attended an A44 working party in Leominster to discuss the issues regarding the A44. They discussed the work Bredenbury Traffic Management Group has already undertaken. They will share details with the Traffic Management Group at their next meeting.
- 11. Defibrillator Update** – this item was taken at the beginning of the meeting as there was a view from a local resident and also PCSO Sue Berrett was in attendance. The clerk had contacted the school, investigated the cost of an additional defibrillator as recorded in the previous meeting and taken advice from Dave Landey who delivered the Heartstart training. She had managed to contact London Hearts which is a London based charity– who will support part of the cost of a defibrillator. There would also be a need to purchase an external heated unlocked cabinet and a carry case and provide access to electricity. The total cost from London Hearts would be £1453.20 (inc VAT). The councillors **AGREED** to support the purchase in principle but it would be subject to siting the defibrillator at the school which would be most accessible for residents on Rowden Lane, Valley View and the A44 and compatible with the Barneby Inn defibrillator for residents nearer that part of the parishes. Contact to be made with Bredenbury Primary School regarding the possible siting of the cabinet. The Parish Council **AGREED** to delegate the decision as to which budgets would be used to vire funds to cover the costs of purchasing the new defibrillator to the Finance Working Group.
- 12. Village Hall – update**

- The re-registration of the village hall as a community asset under the Localism Act by the Parish Council has been unsuccessful. The reason given was that the building doesn't meet the non-ancillary use for the social well-being or social interests of the local community. It was pointed out that this was a re-registration as the last application was successful. The Chairman is to make enquiries about the appeal process.
- Village Hall improvements -The first fix plumbing is imminent and also the outside rendering is to be completed. The old kitchen is to be dismantled Cllr Gerrard, Cllr Jones and Cllr Berwick's husband to give up their time to help with this. Cllr Piggott to organise the removal of items into the skip.

13. Correspondence Cllr Hulse wished to record our condolences to the family, friends and colleagues on the untimely death of Tracy Morriss, Stakeholder Manager, at Balfour Beatty Living Places.

14. Matters for the next meeting.

- Road Safety TMG feedback
- Lengthsman Scheme
- Finance Working Group
- Community Asset
- Risk Register
- Financial regulations

15. Dates of next meetings agreed:

Wednesday 25th October @7.00pm

Wednesday 29th November @ 7.00pm

Wednesday 20th December TBA

Wednesday 31st January 2024 @ 7pm

Meeting closed at 9.03pm