

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Wednesday 27th June 2024 at 7.00pm at Bredenbury Village Hall

Present: Councillors: Alex Gerrard, John Hulse, Massie Piggott,

In attendance: Clerk Vicky Hancock, Ward Councillor Bruce Baker

1. **Apologies for absence:** Cllr Berwick, Cllr Libby,
2. **Declarations of interest and written requests for dispensation:** Item 6.3.2/6.4.1 Cllr Gerrard signed the book accordingly
3. **To consider the minutes of the previous meetings:** Parish Council Meeting 29th May/ 11th June 2024. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.
4. **Open Session**
 - 4.1 Cllr Hulse had a query from a local resident about the ownership of the lay-by on the A44 as it is full of potholes and dangerous. The Clerk to contact BBLP. Cllr Piggott noted the fence opposite Grendon Manor has fallen down. Clerk to contact BBLP regarding repair.
 - 4.2 Ward Councillor Baker gave a brief update
 - Herefordshire Council Plan 2024-2028 has now been published (*councillors have all received a copy by email*) 4 main priorities *People, Place, Growth, Transformation*. A reminder that there is to be a Parish Council Summit 9th July (Cllr Hulse & Clerk to attend)
 - 16,000 housing target is a wish list onlyThe Chairman thanked Ward Cllr Baker for his update.
5. Clerk shared the June budget monitoring. Councillors **RESOLVED** to accept the monitoring and Cllr Hulse signed the document.
6. **Finance**

Clerk requested a new signatory for the following documents to replace Cllr Jones (resigned) Cllr Gerrard agreed to become the signatory for these documents

 - 6.1 The Clerk shared the bank statement to 31st May 2024. Balance brought forward £17336.76. The balance at 31st May 2024 £16319.11. Noted and signed by Cllr Gerrard.
 - 6.2 Clerk shared the Bank Control Account to 31st May 2024 which detailed payments and receipts to date. Outstanding cheques total £9211.14. Closing balance £7692.94. Noted and signed by Cllr Gerrard.
 - 6.3 Payments already made noted
 - 6.3.1 M Perks Ground Maintenance £54.00
 - 6.3.2 Lengthsman £144.00
 - 6.4 It was **RESOLVED** to agree the following payments:
 - 6.4.1 Lengthsman £117.00
 - 6.4.2 Clerk's June Salary and note assessment report re: Workplace Pension
7. **PAYE** Clerk informed the council that she has set up a DD payment for PAYE with HMRC.
8. **Signatories** The mandate with NatWest bank has been updated. Cllr Pete Jones (resigned) has been removed and Cllr Jane Berwick has been added. Signatories from July 2024 **CONFIRMED** Cllr Berwick, Cllr J Hulse, Cllr R Libby.
9. **Notice of Vacancy for a Parish Councillor** Due to the resignation of Cllr Jones the notice for a casual vacancy has been posted from 24. 06.24 – 12.07.24. If no request is received for an election from 10 electors the co-option process can be initiated.

10. Chair's Chat Feedback Cllr Hulse

- NALC are still working with central government to allow 10% of Parish Council meetings to take place online. (Inclement weather in rural locations being a main factor)
- Parish Council meetings should not exceed 2 hours in duration
- Redaction of signatures on documents on PC websites particularly the AGAR documents. There is an ongoing discussion as to the legality of redacting these signatures
- Registers of interest are on the PC website and there is a link from HC website to these
- Discussion regarding Community Governance Review. Unitary authorities have to look at this and the status of group parish councils. HALC suggest that as there are only a few group parish councils in Herefordshire these should be looked at first in respect of parish boundaries and degrouping.
- A reminder that parish Councils should not promote any political party.
- ACRE have released more funding for village hall improvements
- Delegations should be reviewed once a year
- There was a suggestion that that planning comments could be delegated to the Clerk. Bredenbury Group Parish Council disagrees with this suggestion. If there is not extension for time to comment or the opportunity to hold an additional meeting the council would not comment
- If there is a contentious planning issue PC should have a an elected delegated spokesperson who could go to the planning committee if necessary
- Quorum for our PC three councillors
- FPO should not take direction from HC but go through the Clerk
- Suitability of Parish Councillors. If they apply for co-option and voted in they have to be accepted then monitored by the Code of Conduct

11. PROW nothing to report

12. Lengthsman Sign cleaning completed. Verge opposite the Three Pines Garage will probably need another three cuts.

13. Road Safety Speed Indicator Device still to be installed.

14. Village Hall Completed improved lighting and replaced door latch. Next jobs: clear guttering, building a back step, painting grab bars in disabled toilet.

15. Correspondence Clerk requested that the Parish Council could approach the Primary School with a competition to design a sign to encourage dog walkers to clean up after their dogs as there is a particular problem along Wacton Lane. This was **AGREED** and it was suggested a book token could be given as a prize. Clerk to speak to the school.

16. To raise matters for the next meeting

Lengthsman

PROW

Insurance renewal

17. To note dates of the next scheduled meetings:

Wednesday 31st July @ 7.00pm

Please note no August meeting

Wednesday 25th September @ 7.00pm

Wednesday 25th October @7.00pm

The meeting closed at 8.14pm