

BREDENBURY GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Held on Wednesday 31st July 2024 at 7.00pm at Bredenbury Village Hall

Present: Councillors: Jane Berwick, Hugh Farey, Alex Gerrard, John Hulse, Massie Piggott,

In attendance: Clerk Vicky Hancock, Ward Councillor Bruce Baker

1. Apologies for absence: Cllr Libby, Ward Councillor Baker

2. Declarations of interest and written requests for dispensation: Item 6.4.1 Cllr Hulse signed the book accordingly

3. To consider the minutes of the previous meetings: Parish Council Meeting 27th June 2024. It was **RESOLVED** to adopt the minutes and these were signed by the chairman.

4. Open Session

- Cllr Berwick brought a concern to the meeting regarding the trees in Valley View that are interfering with the electric wires. Contact has been made with National Grid and tree maintenance is due on 8th August.
- Gulley cleaning on Valley View – there hasn't been any maintenance for at least 15 years. Clerk to contact Herefordshire Council
- Councilor Hulse wished to record thanks on behalf of the Parish Council to the organisers of a hugely successful fundraising event at Grendon Manor which raised £40,000 for St Michael's Hospice and the Charles Renton Unit.

4.2 Ward Councillor Baker not in attendance

5. Clerk shared the July budget monitoring. Councillors **RESOLVED** to accept the monitoring and Cllr Hulse signed the document.

6. Finance

6.1 The Clerk shared the bank statement to 1st July 2024. Balance brought forward £16,319.11. Balance at 1st July 2024 £8394.45. (to include £1547.48 Credit HMRC VAT Reclaim) Noted and signed by Cllr Gerrard.

6.2 Clerk shared the Bank Control Account to 30th June 2024 which detailed payments and receipts to date. Outstanding cheques total £440.28. Closing balance £7692.94. Noted and signed by Cllr Gerrard.

6.3 Payment already made noted

6.3.1 Autela Payroll Q1 £75.05

6.4 It was **RESOLVED** to agree the following payments:

6.4.1 Cllr Hulse Mileage £16.65

6.4.2 Clerk's July Salary and note assessment report re: Workplace Pension

7 Asset Register Review Clerk distributed a revised register to reflect the new assets purchased this year. Total assets now £13,814.92. Councillors **RESOLVED** to accept the review for 2024.

8 Insurance Renewal 2024-2025 Councillors had received the Insurance quote and discussed the increased premium as there are now additional assets that need to be covered. It was **AGREED** to accept the quote of £429.76.

9 West Mercia Town & Council Survey 2024 Completed and Clerk to return.

10 Feedback Parish Council Summit Cllr Hulse

- There was an opportunity to visit a marketplace prior to the meeting and see the services offered by the council

- Planning services were awaiting more information regarding Neighbourhood Planning changes with the new government. They would keep in communication with Parish Councils
- Nutrient offsetting was still a stumbling block for planning
- The main structure of the meeting was to introduce Herefordshire Council Plan 2024-2028
- 4 priorities People, Place, Growth, Transformation
- The Delivery Plan 2024-2025 was outlined by officers regarding how the council's priorities and objectives will be achieved and what will be delivered in the next 12 months. The Delivery Plan will be reviewed annually and progress will be reported on a regular basis.
- 70 Key Performance Indicators (KPI) were mentioned
- The summit is to be a regular opportunity to hear from Parish Councils on their priorities
- All the information can be accessed on the council website *Herefordshire Council Delivery Plan 2024/25*

11 Leave of Absence If needed the Council can **AGREE** a leave of absence on medical grounds.

12 Parish Councillor Vacancy Elections did not receive any requests for an election for the councillor vacancy. Therefore Council can go ahead and co-opt another councillor. To be discussed at the September meeting.

13 Planning updates – Clerk received notification of a Planning Application for comment due before the next scheduled meeting. Therefore it was **AGREED** to call an additional meeting on Wednesday 21st August for discussion and comment.

14 Local Drainage Fund as we do not subscribe to the Lengthsman Scheme through Herefordshire Council we will not be using this scheme. Cllr Gerrard, Cllr Hulse and Cllr Piggott to meet to look at the drainage issue on the verge opposite Three Pines Garage.

15 Road Safety

15.1 The post plate for inserting the post for the Speed Limiter Device needs to be removed. To be completed by the next meeting.

15.2 A request was received from the North Herefordshire A44 Traffic Safety Group (of which we are members) to contribute towards match funding for an A44 Traffic Survey in Monkland and Steensbridge. After discussion councillors **AGREED** that as a Parish Council we had made a considerable commitment to improving road safety within our parish and therefore we cannot commit to additional unbudgeted expenditure during the current financial year. Cllr Hulse to respond accordingly and wish them success in securing funding.

15.3 Clerk informed the meeting that the A44 would be closed from Bredenbury Court to Green Lane for a period from 19.08.24 – 28.08.24 for road lining and resurfacing.

16 Village Hall Step from the back door completed and the new guttering fitted. The grab bars in the disabled toilet have been sprayed blue and fitted. Still awaiting the Emergency Lighting Installation Certificate. Painting over the porch to be completed.

17 Correspondence A message was received from Bromyard and Winslow Town Council who are re-visiting their NDP. They were requesting a telephone conversation with the facilitator of the NDP Steering Group to share any issues that may concern both councils. It was **AGREED** that a face-to-face meeting would be better than a telephone conversation so that two representatives could be involved. Clerk to make contact.

18 To raise matters for the next meeting

School Competition
Co-option
Lengthsman
PROW

19 To note dates of the next scheduled meetings:

Wednesday 25th September @ 7.00pm
Wednesday 30th October @ 7.00pm
Wednesday 27th November @ 7.00pm

The meeting closed at 8.27pm