

Information available from Bredenbury Group Parish Council under the model publication scheme
Adopted 29th April 2026

Information to be published	How the information can be obtained	Cost
Class1 - Who we are and what we do <i>(Organisational information, structures, locations and contacts)</i> This will be current information only		
Who's who on the Council	Council website/paper copy	10p per page*
Contact details for Parish Clerk and names of Council members	Council website/paper copy	10p per page*
Class 2 – What we spend and how we spend it <i>(Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</i>		
Annual return form and report by auditor	Council website/paper copy	10p per page*
Finalised budget	Council website/paper copy	10p per page*
Financial Standing Orders and Regulations	Council website/paper copy	10p per page*
Class 3 – What our priorities are and how we are doing <i>(Strategies and plans, Audits, reviews)</i>		
Neighbourhood Development Plan	Council website/paper copy	10p per page*
Class 4 – How we make decisions <i>(Decision making processes and records of decisions)</i> Current and previous council year as a minimum		
Timetable of meetings	Council website/paper copy	10p per page*
Agendas of meetings	Council website/paper copy, noticeboards	10p per page*
Minutes of meetings <i>nb this will exclude information that is properly regarded as private to the meeting.</i>	Council website/paper copy	10p per page*

Class 5 – Our policies and procedures <i>(Current written protocols, policies and procedures for delivering our services and responsibilities)</i> Current information only		
Policies and procedures for the conduct of council business: Standing orders Committee and sub-committee terms of reference Delegated authority in respect of officers Code of Conduct Policy statements	Council website/paper copy	10p per page*
Internal policies relating to the delivery of services Equality and diversity policy Health and safety policy	Website	
Information Technology Policy		
Records management policies (records retention, destruction and archive)		
Data Protection Policy	Website	
Class 6 – Lists and Registers Currently maintained lists and registers only		
Assets Register	Website	
Register of members' interests	Application to Herefordshire Council	
Register of gifts and hospitality	Application to Herefordshire Council	
Schedule of charges* (This describes how the charges have been arrived at)		
*photocopying @10p per page (black & white) – printing or photocopying costs		
*Postage – actual cost of Royal Mail 2 nd class post		

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Freedom of Information Publication Scheme